### **Study Overview:**

The Kansas Association of School Boards (KASB) was contacted to update the administrative structure study conducted in 2019. The focus of the study was to analyze the staffing numbers across the following three levels: Central Office Certified Administration, Certified Building Administration, and Non-Certified Districtwide. The report offers a comparison of similar-sized districts that reflect the desired categories identified above. This study focuses on the administrative staffing ratios of the 17 largest school districts in the state of Kansas. A comparison of administrative staffing ratios was made based on total K-12 enrollment, Free/Reduced Lunch enrollment, and special education enrollment.

The three administrative staffing ratios were calculated for each of the seventeen districts to allow for comparisons between distinctive characteristics of Lawrence Public Schools administrative staffing ratios. Additionally, the average administrative staffing ratio was calculated across those seventeen largest districts, this should serve as a guide when considering reductions or restructuring. The positions that were included in the calculations are outlined in the SO66 report, these identified titles were pulled from data reported to KSDE for the 2020-21 school year. Ratios were utilized when comparing the seventeen districts to accommodate the range of enrollments that make up the comparison districts. Reviewers of this study should consider the staffing ratios when determining where possible adjustments to administrative positions could be made.

### **Study Variables**

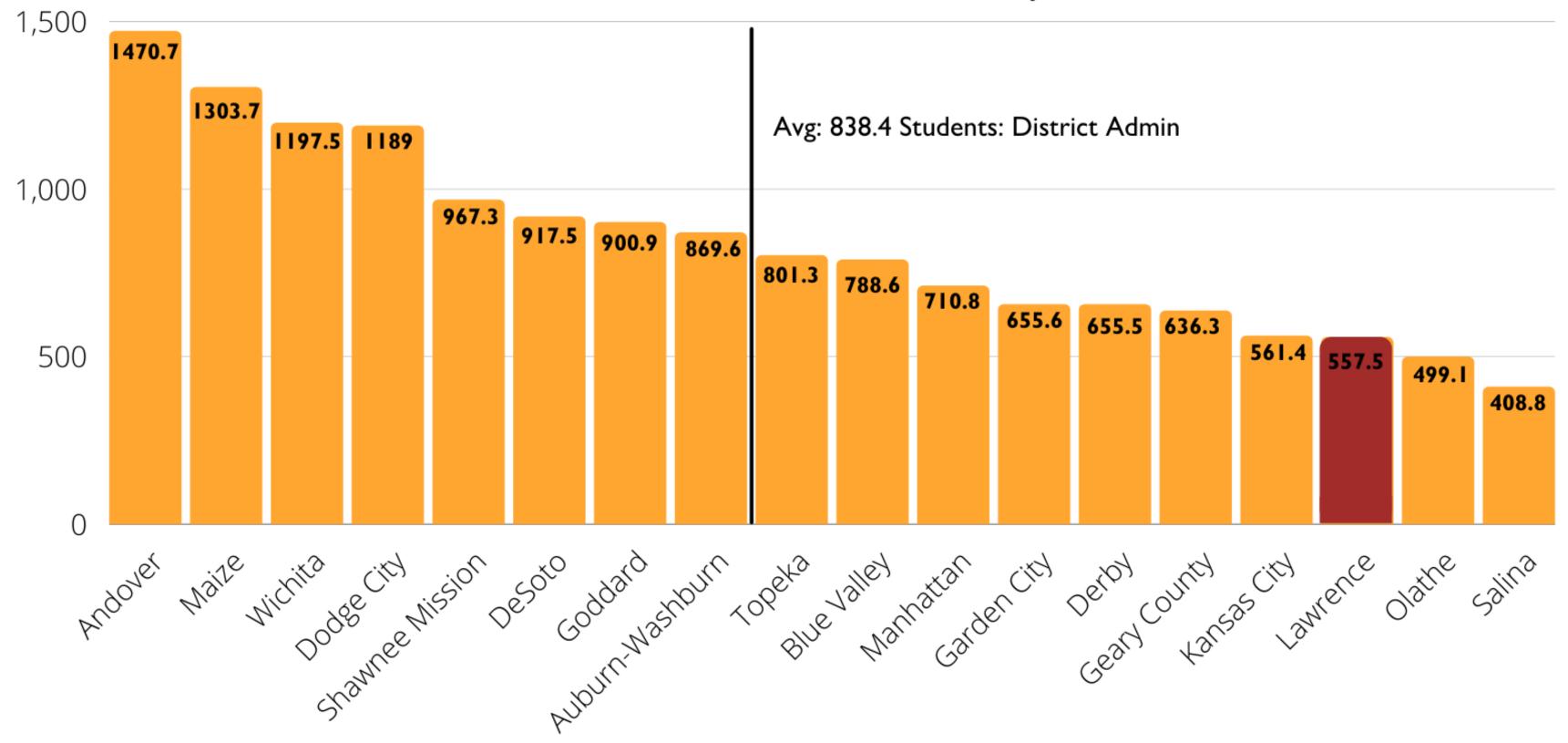
KASB used the Kansas State Department of Education's Superintendent Organization Report, or S066, to determine comparative district data with 17 comparative districts. The S066 gathers and organizes data regarding headcount enrollment and additional district-level data. This report relies on individual districts' self-reporting and accuracy is dependent on those districts. Data may have some percent error based on when, what, and who was responsible for reporting the data. For example, the way each district assigns job titles and descriptions are extremely different from district to district based on the SO66. The data included should be used as a guide for making recommendations. All KSDE data is available to the public and can be reviewed at the KSDE data central website.

#### What does the data tell us?

The data outlined in this report should support the board of education in identifying "what" the board would like to identify as areas for reductions based on the district goals and values of the district and community. Thus, allowing the administration the opportunity to identify "how" to accomplish the boards' outcomes. When evaluating recommendations multiple data points should be considered.

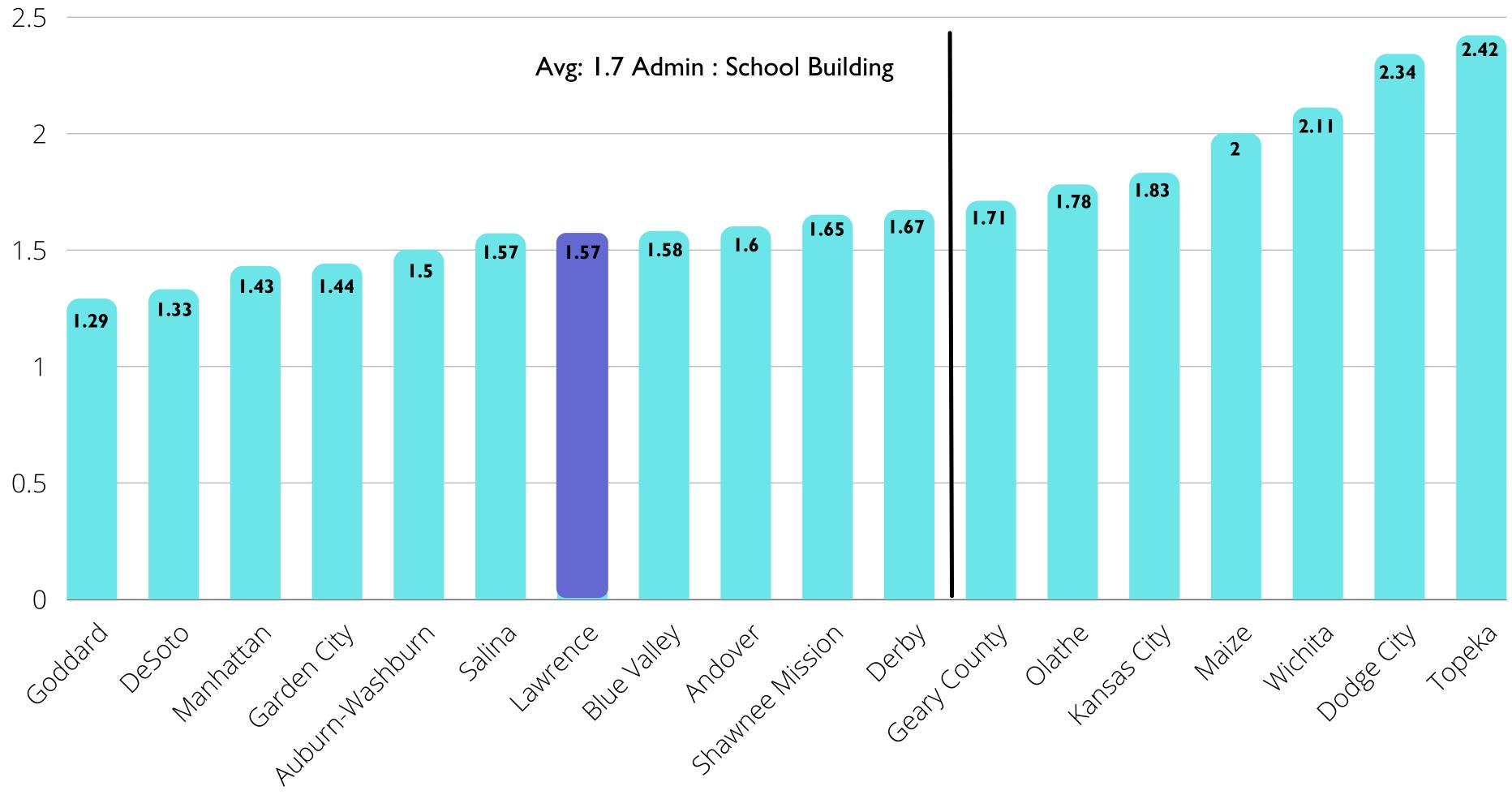
### Table I- Central Office Certified Administration

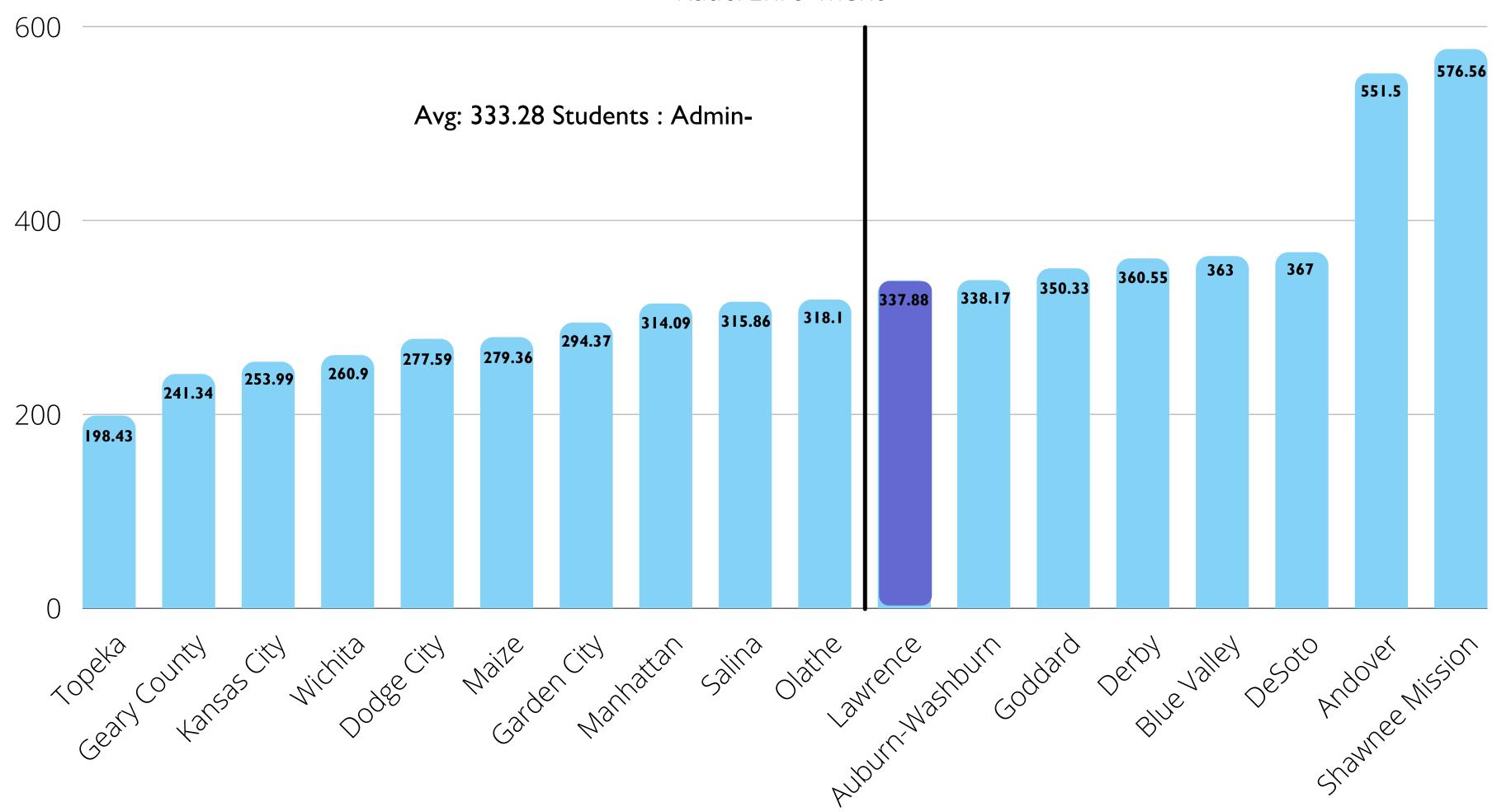
School District	Number	K-12 Enrollment	F/R Enrollment	SPED Enrollment	Superintendent (DO)	Assoc/Asst. Superintendent	Administrative Assistants	Directors/Supervisors Spec. Ed.	Directors/Supervisors of Health	Directors/Supervisors Career/Tech Ed (B)	Instructional Coordinators/ Supervisors	All Other Directors/ Supervisors	Other Curriculum Specialists	Total CO Admin	Ratio/Enrollment	Ratio/F&R Enrollment	Ratio/SPED Enrollment
Wichita	259	46701	34247	7449	1	4	0	9	0.8	1	4.7	7.5	11	39	1197.5	878.1	191.0
Olathe	233	28947	7057	4132	1	5	0	8	1	0	21	9	13	58	499.1	121.7	71.2
Shawnee Mission	512	26117	8514	2855	1	5	0	6	1	1	9	4	0	27	967.3	315.3	105.7
Blue Valley	229	22869	1560	2516	1	4	2	1	1	1	0	11	8	29	788.6	53.8	86.8
Kansas City	500	21335	17568	3272	1	2	0	9	1	1	5	9	10	38	561.4	462.3	86.1
Topeka	501	12501	8337	2881	1	2	1	1	1	0	8.6	1	0	15.6	801.3	534.4	184.7
Lawrence	497	11150	3350	1640	1	1	0	4	1	0	0	10		20	557.5	167.5	82.0
Andover	385	8824	681	744	1	2	0	0	0	0	3	0	0	6	1470.7	113.5	124.0
Maize	266	7822	1405	1118	1	5	0	0	0	0	0	0	0	6	1303.7	234.2	186.3
DeSoto	232	7340	746	709	1	0	0	1	0	0	0	3	3	8	917.5	93.3	88.6
Garden City	457	7212	4199	1047	1	2	0	1	1	0	2	3	1	11	655.6	381.7	95.2
Derby	260	7211	3134	1200	1	2	0	3	0	0	4	1	0	11	655.5	284.9	109.1
Dodge City	443	7134	5735	834	1	3	0	0	0	0	0	1	1	6	1189.0	955.8	139.0
Geary County	475	6999	3331	1331	1	1	1	3	0	0	2	1	2	11	636.3	302.8	121.0
Salina	305	6949	4060	1439	1	1	0	7	0	0	2	6	0	17	408.8	238.8	84.6
Manhattan	383	6753	2520	1185	1	1	0	1.5	0	0	1	4	1	9.5	710.8	265.3	124.7
Goddard	265	6306	1268	1037	1	2	0	2.5	0	0	0.5	0	1	7	900.9	181.1	148.1
Auburn-Washburn	437	6087	1785	1031	1	1	0	1	0	0	4	0	0	7	869.6	255.0	147.3
				Average:	1	2.4	0.2	3.2	0.4	0.2	3.7	3.9	3.0	18.1	838.4	324.4	120.9



# Table 2 - Certified Building Administration

School District	Number	K-12 Enrollment	F/R Enrollment	SPED Enrollment	No. of Schools	Elementary	Middle	High	Asst	Total Building Admin	Ratio/Building	Ratio/Enrollment	Ratio/F&R Enrollment	Ratio/SPED Enrollment
Wichita	259	46701	34247	7449	85	60	19	9	91	179	2.11	260.9	191.3	41.6
Olathe	233	28947	7057	4132	51	36	10	5	40	91	1.78	318.1	77.5	45.4
Shawnee Mission	512	26117	8514	2855	49	36	5	7	33	81	1.65	322.4	105.1	35.2
Blue Valley	229	22869	1560	2516	40	23	9	6	25	63	1.58	363.0	24.8	39.9
Kansas City	500	21335	17568	3272	46	28	7	9	40	84	1.83	254.0	209.1	39.0
Topeka	501	12501	8337	2881	26	17	6	7	33	63	2.42	198.4	132.3	45.7
Lawrence	497	11150	3350	1640	21	15	4	2	12	33	1.57	337.9	101.5	49.7
Andover	385	8824	681	744	10	6	2	2	6	16	1.60	551.5	42.6	46.5
Maize	266	7822	1405	1118	14	6	2	3	17	28	2.00	279.4	50.2	39.9
DeSoto	232	7340	746	709	15	7	3	2	8	20	1.33	367.0	37.3	35.5
Garden City	457	7212	4199	1047	17	13	2	2	7.5	24.5	1.44	294.4	171.4	42.7
Derby	260	7211	3134	1200	12	9	2	1	8	20	1.67	360.6	156.7	60.0
Dodge City	443	7134	5735	834	11	9.7	2	2	12	25.7	2.34	277.6	223.2	32.5
Geary County	475	6999	3331	1331	17	14	2	2	11	29	1.71	241.3	114.9	45.9
Salina	305	6949	4060	1439	14	8	2	2	10	22	1.57	315.9	184.5	65.4
Manhattan	383	6753	2520	1185	15	9	2	1	9.5	21.5	1.43	314.1	117.2	55.1
Goddard	265	6306	1268	1037	14	7	2	3	6	18	1.29	350.3	70.4	57.6
Auburn-Washburn	437	6087	1785	1031	12	8	1	1	8	18	1.50	338.2	99.2	57.3
									Average:	46.5	1.71	319.2	117.2	46.4





## Table 3 - Non-Certified Districtwide

PERSONNEL TYPE	USD 497	USD 229	USD 232	USD 265	USD 266	USD 305	USD 501	USD 233	USD 259	USD 512	USD 500	USD 385	USD 457	USD 260	USD 475	USD 443	USD 383	USD 437	
Assistant Superintendents	0	0	2	0	0	0	1	1	0	0	2	0	0	0	0	0	0	0	
Business Managers	0	1.8	0	0	1	1	1	0	4	1	1	1	1	0	1	1	1	0	
Business Services (A):Directors/Coordinators/Supervisors	6	9	0	1	0	0	10	8	19.4	7	13	1	1	2	4	2	2	2	
Business Services (A):All Other Personnel	13	25.2	5	4	6	8.5	10	37.3	93.9	23	26	4	6	7.5	8.7	6	5	3	
Maintenance and Operation:Directors/Coordinators/Supervisors	5	12	4	4	3	6	26	9.5	46	7	2	1	2	3	1	2	3	3	
Maintenance and Operation:All Other Personnel	88	215.7	64	72.9	41.6	91	117.7	264.6	484.3	290	260	62.3	106.2	71.2	2.1	89.5	54.7	56.3	
Food Service: Directors/Coordinators/Supervisors	1	3.7	1	2	1.7	1	12.1	8.8	28.1	6	5	0	1	1.7	1	3	2	1	
Food Service:All Other Personnel	56.6	68.8	37.2	47.7	30.9	81.2	74.5	134.2	160.3	161.5	221	24.9	42.1	28.6	28	46.9	27.8	45.1	
Transportation:Directors/Coordinators/Supervisors	0	1	0	4	4	1	0	0	1.6	1	3	0	1	1	1	2	2	1	
Transportation:All Other Personnel	0	0	0	65.1	45.3	3.3	4	3	9.7	0	195	0	31.7	30.8	0	19.3	39.9	42.3	
Technology:Directors/Coordinators/Supervisors	1	13	1	1	1	1	5	5.6	7	8	2	2	1	3	1	3	6	1	
Technology:All Other Personnel	23	40	2	9	15	13	32	66.7	51	46	20	7	28.3	7	18	11	7	14.5	
Other:Directors/Coordinators/Supervisors	7	22.8	1	2	3	6	11	7.4	20.7	9	0	1	5	1.6	3.8	0	0	3	
	200.6	413	117.2	212.7	152.5	213	304.3	546.1	926	559.5	750	104.2	226.3	157.4	69.6	185.7	150.4	172.2	
Enrollments	USD 497	USD 229	USD 232	LISD 265	USD 266	USD 305	USD 501	USD 233	USD 259	USD 512	USD 500	11SD 385	IISD 457	USD 260	IISD 475	IISD 443	USD 383	USD 437	
K-12 Enrollment	11150	22869	7340	6306		6949	12501	28947	46701	26117	21335	8824	7212	7211	6999	7134		6087	
Free/Reduced Enrollment	3350	1560		1268		4060	8337	7057	34247	8514	17568	681	4199	3134	3331	5735		1785	
SPED Enrollment	1640	2516		1037	1118	1439	2881	4132	7449	2855	3272	744	1047	1200	1331	834		1031	
Ratios Certifed to Enrollment	USD 497	USD 229	USD 232	USD 265	USD 266	USD 305	USD 501	USD 233	USD 259	USD 512	USD 500	USD 385	USD 457	USD 260	USD 475	USD 443	USD 383	USD 437	Average
K-12 Enrollment Ratio	55.6	55.4	62.6	29.6	51.3	32.6	41.1	53.0	50.4	46.7	28.4	84.7	31.9	45.8	100.6	38.4	44.9	35.3	49.
Free/Reduced Enrollment Ratio	16.7	3.8	6.4	6.0	9.2	19.1	27.4	12.9	37.0	15.2	23.4	6.5	18.6	19.9	47.9	30.9	16.8	10.4	18.
SPED Enrollment Ratio	8.2	6.1	6.0	4.9	7.3	6.8	9.5	7.6	8.0	5.1	4.4	7.1	4.6	7.6	19.1	4.5	7.9	6.0	7.
	*Red Ind	icates a r	atio small	er the ave	erage acro	oss the co	mparison	districts.											