



AGENDA

City Commission Meeting
Tuesday, August 8, 2023 @ 5:45 PM
1st Floor of City Hall, 6 East 6th Street
Virtual Meeting via Zoom



Members of the public are invited to join the meeting in-person at City Hall or virtually using the Zoom link provided below.

To view this meeting live: [Live Video Stream](#) or the [City's YouTube Channel](#)

To view or attend virtually: [Zoom Registration](#)

The primary format for accessing or participating in this meeting is in person at City Hall. Virtual access to view or participate in the meeting cannot be guaranteed due to potential technology issues.

Note: If the YouTube stream is not working, you can join the Zoom meeting by clicking on the zoom meeting registration link to listen in.

Written public comment must be received by the City Clerk's Office by 12:00 p.m. on the day of the meeting. Send correspondence electronically to ccagendas@lawrenceks.org. If you wish to have your contact information withheld, please indicate so in your correspondence. Comments received after the deadline will not be posted and there is no guarantee that such comments will be considered.

Live public comment can be made in person at City Hall or virtually using the Zoom link provided.

Visual documentation to be shared during the meeting (map, photo, document, etc.), ***must*** be emailed as a PDF, to ccagendas@lawrenceks.org by 12:00 p.m. on the day of the meeting. Hard copies will also be accepted for sharing with the Commission at the meeting. Please provide six (6) hard copies, five for Commissioners and one for the City Clerk.

A. APPROVE AGENDA

1. The City Commission reserves the right to amend, supplement, or re-order the agenda during the meeting.

ACTION: Approve agenda

B. RECOGNITION/PROCLAMATION/PRESENTATION:

1. Proclaim August 11th, 2023 as 811 Day.
[Proclamation](#)

C. GENERAL PUBLIC COMMENT:

The public is allowed to speak on issues or items that are not scheduled for discussion

on the agenda. Comments should be limited to issues and items germane to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.

D. CONSENT AGENDA:

Items on the Consent Agenda are considered under one motion and approved by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda by a member of the Governing Body and considered separately. Members of the public wishing to speak on an item that has been removed from the Consent Agenda will be limited to three (3) minutes for comments.

D.1 CITY COMMISSION MEETING MINUTES:

- a) Consider approving the 08/01/23 City Commission Meeting minutes.
[City Commission - Aug 01 2023 - Minutes - Pdf](#)

D.2 BOARD AND COMMISSION MEETING MINUTES:

- a) Receive Bert Nash Governing Board meeting minutes.
[Bert Nash Governing Board- Jun 27 2023 - Minutes](#)
- b) Receive Senior Resource Center Board meeting minutes.
[Senior Resource Center Board- Apr 25 2023 - Minutes](#)

D.3 CLAIMS:

- a) Consider approving all claims. The list of [claims](#) will be posted by the Finance Department on Monday prior to the meeting. If Monday is a holiday, the claims will be posted as soon as possible the next business day.

ACTION: Approve claims.

D.4 LICENSES RECOMMENDED BY THE CITY CLERK'S OFFICE:

- a) Consider approving licenses as recommended by the City Clerk.
ACTION: Approve licenses as recommended by the City Clerk.
[Agenda Item Report 23-550 - Pdf - Pdf](#)

D.5 BID AND PURCHASE ITEMS:

- a) Consider approving the purchase of a replacement rotating assembly with delivery from Andritz Separation, Inc., in the amount of \$113,667.97, for the Wakarusa River Wastewater Treatment Plant centrifuges.

ACTION: Approve the purchase of a replacement Rotating Assembly with delivery from Andritz Separation Inc for the Wakarusa River Wastewater Treatment Plant centrifuges.

[Agenda Item Report 23-470 - Pdf](#)

- b) Consider approving the purchase of analytical instrumentation and delivery from Hach Inc in the amount of \$458,455.78 for the Kansas River Wastewater Treatment Plant.

ACTION: Approve the purchase of Hach analytical instrumentation and delivery from Hach Inc in the amount of \$458,455.78 for the Kansas River Wastewater Treatment Plant.

[Agenda Item Report 23-536 - Pdf](#)

- c) Consider authorizing the City Manager to execute Amendment No. 1, in the amount of \$16,992, to Task Order No. 6 of the Engineering Services Agreement with BG Consultants, Inc. for the design of additional watermain replacement improvements on 6th Street between Champion Lane and Eldridge St.

ACTION: Authorize the City Manager to execute Amendment No. 1, in the amount of \$16,992, to Task Order No. 6 of the Engineering Services Agreement with BG Consultants, Inc. for the design of additional watermain replacement improvements on 6th Street between Champion Lane and Eldridge St.

[Agenda Item Report 23-527 - Pdf](#)

- d) Consider authorizing the City Manager to execute Task Order No. 6 in the amount of \$75,330.00 with Bartlett & West for engineering design services for the Holcom Tributary Flood Mitigation and Water Quality Project.

ACTION: Authorize the City Manager to execute Task Order No. 6 in the amount of \$75,330 with Bartlett & West for engineering design services for the Holcom Tributary Flood Mitigation and Water Quality Project.

[Agenda Item Report 23-453 - Pdf](#)

- e) Consider authorizing the City Manager to execute Task Order No. 6 to the existing Contractor Services Agreement in the amount of \$38,385 with RD Johnson Excavating Co, LLC for grading improvements and water quality enhancements to be performed at the Compost Facility.

ACTION: Authorize the City Manager to execute Task Order No. 6 to the existing Contractor Services Agreement in the amount of \$38,385 with RD Johnson Excavating Co, LLC for grading improvements and water quality enhancements to be performed at the Compost Facility.

[Agenda Item Report 23-526 - Pdf](#)

- f) Consider authorizing the City Manager to execute an Engineering

Services Agreement in the amount of \$268,562 with Bartlett & West, Inc. for the Lawrence Loop - KRC 7th Street to Constant Park project PR5-B23003.

Consider establishing a Steering Committee to advise, review, and provide feedback to the consultant, within the framework of the project scope to provide recommendation for the Lawrence Loop - KRC 7th Street to Constant Park project PR5-B23003.

ACTION: Authorize the City Manager to execute an Engineering Services Agreement in the amount of \$268,562 with Bartlett & West, Inc. for the Lawrence Loop - KRC 7th Street to Constant Park project PR5-B23003.

Establish a Steering Committee to advise, review, and provide feedback to the consultant, within the framework of the project scope to provide recommendation for the Lawrence Loop - KRC 7th Street to Constant Park project PR5-B23003.

[Agenda Item Report 23-213 - Pdf](#)

- g) Consider awarding Bid No. 22090 to King's Construction Company, Inc. and authorize the City Manager to execute the construction contract in the amount of \$582,840.00 for the 2022 Pedestrian Improvements Project.

ACTION: Award Bid No. 22090 to King's Construction Company, Inc. and authorize the City Manager to execute the construction contract in the amount of \$582,840.00 for the 2022 Pedestrian Improvements Project.

[Agenda Item Report 22-871 - Pdf](#)

- h) Consider authorizing the City Manager to execute a new lease agreement with Unite Private Networks, LLC. This is an independent and new lease agreement.

ACTION: Authorize the City Manager to execute a new lease agreement with Unite Private Networks, LLC.

[Agenda Item Report 23-555 - Pdf](#)

D.6 GENERAL CONSENT ITEMS:

- a) Consider receiving request from Flint Hills Holdings Group, LLC for economic assistance to redevelop the property at 1000 New Hampshire St, Lawrence, KS into New Hampshire Street Lofts, a mixed-use, affordable housing project; refer the request to staff for analysis; refer the request to the Public Incentives Review Committee (PIRC) for review and recommendation; and set September 5, 2023 as the date for a public hearing on the NRA and Revitalization Plan.

ACTION: Receive request from Flint Hills Holdings Group, LLC

for economic assistance to redevelop the property at 1000 New Hampshire St, Lawrence, KS into New Hampshire Street Lofts, a mixed-use, affordable housing project; refer the request to staff for analysis; refer the request to the Public Incentives Review Committee (PIRC) for review and recommendation; and set September 5, 2023 as the date for a public hearing on the NRA and Revitalization Plan.

[Agenda Item Report 23-534 - Pdf](#)

- b) Consider receiving a request for the Turnhalle Building project (located at 900 Rhode Island Street, Lawrence, KS) to initiate NRA and CID processes; refer the request to the Public Incentives Review Committee (PIRC) for review and recommendation; consider Resolution No.7497 setting the September 19, 2023, City Commission meeting as the date for a public hearing on the establishment of a Community Improvement District (CID); set September 19, 2023 as the date for a public hearing on the NRA and Revitalization Plan; and authorizing the City Manager to execute a funding agreement between the City and Turnhalle LLC and engage Gilmore and Bell for services to assist with the transactions (services to be paid by developer).

ACTION: Receive request for the Turnhalle Building project (located at 900 Rhode Island Street, Lawrence, KS) to initiate NRA and CID processes; refer the request to the Public Incentives Review Committee (PIRC) for review and recommendation; adopt Resolution No. 7497 setting the September 19, 2023, City Commission meeting as the date for a public hearing on the establishment of a Community Improvement District (CID); set September 19, 2023 as the date for a public hearing on the NRA and Revitalization Plan; authorize the City Manager to execute a funding agreement between the City and Turnhalle LLC and engage Gilmore and Bell for services to assist with the transactions (services to be paid by developer).

[Agenda Item Report 23-535 - Pdf](#)

- c) Consider authorizing the Mayor to sign a Third Amendment to the Land Transfer and Development Agreement related to VanTrust Phase III projects in Lawrence VenturePark.

ACTION: Authorize the Mayor to sign a Third Amendment to the Land Transfer and Development Agreement related to the VanTrust Phase III project in Lawrence VenturePark.

[Agenda Item Report 23-541 - Pdf](#)

- d) Consider authorizing the City Manager to execute five Kansas Airport Improvement Program Grant Agreements with the Kansas Department of Transportation.

ACTION: Authorize the City Manager to execute five Kansas

Airport Improvement Program Grant Agreements with the Kansas Department of Transportation.

[Agenda Item Report 23-471 - Pdf](#)

- e) Consider authorizing the City Manager to execute amendment no. 3 to the BerryDunn professional services agreement, extending the contract for project management services through the Enterprise Permitting and Licensing module go-live date, and increasing the maximum total compensation from \$1,166,569 to \$1,309,544.

ACTION:

Authorize the City Manager to execute amendment no. 3 to the BerryDunn professional services agreement, extending the contract for project management services through the Enterprise Permitting and Licensing module go-live date, and increasing the maximum total compensation from \$1,166,569 to \$1,309,544.

[Agenda Item Report 23-548 - Pdf](#)

- f) Consider authorizing the City Manager to execute a Memorandum of Understanding between the City and the Harvard Kennedy School's Government Performance Lab for Technical Assistance

ACTION: Authorize the City Manager to execute a Memorandum of Understanding with the City and the Harvard Kennedy School's Government Performance Lab for Technical Assistance.

[Agenda Item Report 23-506 - Pdf](#)

- g) Consider authorizing Human Relations Commissioner, Caleb Stephens to travel to Denver, Colorado, August 29-31, 2023, for the purpose of attending the 2023 Fair Housing Leadership Conference.

ACTION: Authorize Human Relations Commissioner, Caleb Stephens to travel to Denver, Colorado, August 29-31, 2023, for the purpose of attending the 2023 Fair Housing Leadership Conference.

[Agenda Item Report 23-564 - Pdf](#)

D.7 QUASI-JUDICIAL CONSENT ITEMS:

The following items may be removed for public discussion by a member of the Governing Body or by a member of the public. Members of the public wishing to speak on an item that has been removed from the Consent Agenda will be limited to three minutes for comments.

- a) Consider approving a special use permit, SUP-23-00164, for a Day Care Center in the RMO (Multi-Dwelling Residential - Office) District, located at 346 Maine Street. Submitted by Bartlett & West, on behalf of Children's Community Center, Inc, property owner of record. Adopt on first reading, Ordinance No. 9998.

Commissioners will need to disclose ex parte communications if this item is pulled for substantive discussion.

ACTION:

Approve special use permit, SUP-23-00164, for a *Day Care Center* use, located at 346 Maine Street, based on the findings presented in the staff report. Adopt on first reading, Ordinance No. 9998.

[Agenda Item Report 23-465 - Pdf](#)

E. ITEMS REMOVED FOR SEPARATE VOTE:

F. WORK SESSION:

The work session provides an opportunity for the City Commission to discuss items in greater detail. The Commission will take no binding action on items presented during this time. Work session topics are eligible for live public comment. Members of the public wishing to speak on a work session item will be limited to three (3) minutes for comments.

1. Receive Strategic Plan update from the Connected City Outcome Team.
[Agenda Item Report 23-545 - Pdf](#)

G. REGULAR AGENDA ITEMS:

- * 1. Consider adopting on first reading Ordinance No. 9996 enacting Chapter 9, Article 11 of the Code of the City of Lawrence, Kansas 2018 Edition and Amendments thereto, pertaining to single-use disposable plastic bags.
ACTION: Adopt on first reading Ordinance No. 9996 enacting Chapter 9, Article 11 of the Code of the City of Lawrence, Kansas 2018 Edition and Amendments thereto, pertaining to single-use disposable plastic bags.
[Agenda Item Report 23-552 - Pdf](#)
2. Consider updates to the operation of City Commission meetings related to general public comment.
[Agenda Item Report 23-559 - Pdf](#)

H. COMMISSION ITEMS:

1. Commission items.

I. CITY MANAGER'S REPORT:

- * 1. Review future agenda items.
[Agenda Item Report 21-750 - Pdf](#)

J. COMMISSION CALENDAR:

1. Review Calendar items.
[Meeting List](#)

K. ADJOURNMENT: