



Agenda Item Report

City Commission - Dec 19 2023

Department

Planning & Development
Services

Staff Contact

Misty Bosch-Hastings, Homeless Programs
Coordinator

Recommendations

Consider proposed funding agreement with Lawrence Community Shelter (LCS) for operations of LCS Emergency Shelter and The Village in the amount of \$X,XXX,XXX.XX, and authorizing the City Manager to execute the agreement.

Executive Summary

The City's Homeless Programs Coordinator worked with the Lawrence Community Shelter, Inc. (LCS) Board of Directors and Interim Executive Director to develop a funding and staffing proposal for FY 2024 for emergency shelter operations at the LCS main campus at 3655 E 25th street and The Village at 256 N Michigan street. If approved, the proposed agreement will substantially increase staffing and City funding for LCS to support expanded Emergency Sheltering capacity and operations of The Village, the new non-congregate shelter that includes 50 secure, HVAC-served cabins.

The LCS Board of Directors will review the funding and staffing proposal at its meeting Thursday, December 14, 2023 at 5:30 PM. The proposed agreement will be attached to this memorandum along with additional information pending LCS Board approval.

Alignment to Strategic Plan

Strong, Welcoming Neighborhoods

Fiscal Impact

The fiscal impact to the City is \$X,XXX,XXX.XX. This item was in the 2024 Housing Initiatives Division budget.

Funding for this agreement comes from the following sources in the 2024 Adopted Budget.

- \$1,500,000 from American Rescue Plan Act (ARPA) funds
 - \$X,XXX,XXX from the General Fund
 - \$X,XXX,XXX from Special Alcohol Fund
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Action Requested

Authorize the City Manager to execute a funding agreement with Lawrence Community Shelter in the amount of \$X,XXX,XXX.XX for operation of LCS Emergency Shelter and The Village.

Previous Agenda Reports:

[March 21, 2023 Regular Agenda Item No. 1](#)

Consider (1) approving the contract to purchase the real property at 256 North Michigan Street, and (2) authorizing the City Manager or designee to take all necessary actions to complete the purchase, including paying to the Seller the sum of \$725,000, as well as the City's share of the closing costs as set forth in the contract.

ACTION: Approve the Contract to purchase 256 North Michigan Street in Lawrence, Kansas, and authorize the City Manager or designee to take all necessary steps to complete the purchase, including paying to the Seller the sum of \$725,000, and the City's share of the closing expenses as set forth in the contract.

[Agenda Item Report 23-214 - Pdf](#)

[March 21, 2023 Regular Agenda Item No. 2](#)

Receive presentation from Pallet Shelter and consider waiving the bid requirements and authorizing the City Manager to execute the purchasing contract with Pallet Shelter for the shelter village project.

ACTION:

Authorize the waiver of the bidding requirements in the Purchasing Policy and authorize the City Manager to execute the purchasing contract with Pallet Shelter for the shelter village project which includes the cabin units, installation, and delivery.

[Agenda Item Report 23-190 - Pdf](#)
