



Agenda Item Report

City Commission - May 07 2024

Department

City Clerk

Staff Contact

Recommendations

Consider adopting new advisory board policy, ethics policy, and meeting procedures policy and consider adopting ordinances and resolutions that align advisory boards and commissions to the work of the Lawrence Strategic Plan.

Executive Summary

The City Commission asked for a plan to help better align our volunteer boards and commissions to the work of the strategic plan. The following recommendations encompass the work of the Board and Commission Structure Committee, direction from the City Commission and best practices for a high functioning municipal government.

Advisory Board Policy

New Advisory Board Policy establishing standard policies and procedures for Advisory Boards, Commissions, and Task Forces.

Ethics and Professional Conduct Policy

Established to promote and to further ethical and professional conduct on the part of elected officials, appointed officials, volunteers and employees of the City.

Meeting Procedure

Incorporates the Code of Procedure for Kansas Cities published by the League of Kansas Municipalities and applies to all advisory boards, commissions and other advisory bodies.

Advisory Boards and Commissions

Supports the work of the Lawrence Strategic Plan. Ensures the business of the City is conducted in a manner that is fair, transparent, and efficient.

Boards to be aligned to the work of the Lawrence Strategic Plan:

Unmistakable Identity Board/Commissions

Parks and Recreation Advisory Board

Lawrence Cultural Arts Commission

Strong Welcoming Neighborhoods Board/Commissions

Historic Resources Commission - remain in Chapter 22, amend to comply with policy

Affordable Housing Advisory Board

Safe and Secure Board/Commissions

Community Police Review Board

Human Relations Commission - remain in Chapter 10, amend to comply with policy

Connected City Board/Commissions

Aviation Advisory Board

Connected City Advisory Board (Multi-modal Transportation Commission/Public Transit Advisory Committee)

Boards to sunset:

Transient Guest Tax Grant Program Advisory Board

Public Incentives Review Committee

Sales Tax Audit Committee

Special Alcohol Fund Advisory Board

Sustainability Advisory Board

Bodywork Advisory Board

Technical Appeals Boards:

Board of Zoning Appeals / Sign Code Board of Appeals

Building Code Board of Appeals

These boards do not act as advisory boards where ultimate decisions are remanded or appealed to the City Commission. They act in a quasi-judicial manner, consider appeals of administrative decisions/determinations, and appeals of the Board's decisions go directly to District Court. Staff recommends these boards not be consolidated.

Transition Plan

The Board and Commission Structure Committee was charged with outlining a process of transition from the current boards and commissions to the new configuration. The Committee was unable to complete this task prior to making their recommendations to the City Commission. Staff has outlined the following process for the Commission's consideration:

June 1st to August 30th:

- Existing terms expire on August 31st
 - Current members are notified and encouraged to reapply
- Active recruitment campaign
- New appointments completed by August 31st
- Update all ordinances, resolutions, bylaws to comply with new policy
- First meetings of new boards in September
 - Nominate chair and vice chair
 - Set meeting date and time

RECOMMENDED ACTIONS:

Advisory Board Policy, Ethics Policy, Meeting Procedures:

Adopt Resolution No. 7472 enacting standard policies and procedures for advisory boards, commissions and task forces, adopt Resolution No. 7473 enacting an Ethics and Professional Conduct Policy for members of the Governing Body, appointed officials, volunteers and employees, and adopt Resolution No. 7528 rules and procedures governing meetings of the Governing Body Advisory Boards, Commissions and Task Forces.

Boards to be aligned to the work of the Lawrence Strategic Plan:

Adopt on first reading Ordinance No. 9678 enacting Chapter 1A of the code of the City of Lawrence, Kansas, 2018 edition, and amendments thereto, pertaining to volunteer advisory boards, commissions and other advisory bodies.

Adopt on first reading Ordinance No. 10052 dissolving the Multi-Modal Transportation Commission, Ordinance No. 10053 dissolving the Public Transit Advisory Committee , Ordinance No. 10054 repealing Chapter 1, Article 18, pertaining to the Affordable Housing Advisory Board, Ordinance No. 10055 repealing Chapter 1, Article 15, pertaining to the Lawrence Cultural Arts Commission, Ordinance No. 10056 amending Chapter 5, Article 2, pertaining to the Parks and Recreation Advisory Board, and Ordinance No. 10060 repealing Chapter 2, Article 2, pertaining to the Aviation Advisory Board.

Boards to be sunset:

Adopt Resolution No. 7538 dissolving the Transient Guest Tax Advisory Board; and, adopt on first reading Ordinance No. 10047 dissolving the Bodywork Advisory Board, Ordinance No.10048 dissolving the Public Incentives Review Committee, Ordinance No.10049 dissolving the Sustainability Advisory Board, Ordinance No.10050 dissolving the Special Alcohol Funding Advisory Board and Ordinance No.10051 dissolving the Sales Tax Audit Committee.

Alignment to Strategic Plan

Commitments in support of the outcome areas

Fiscal Impact

The fiscal impact to the City is unknown at this time.

Action Requested

Adopt Resolution No. 7472, Resolution No. 7473 and Resolution No. 7528.

Adopt on first reading Ordinance No. 9678.

Adopt on first reading Ordinance No. 10052, Ordinance No. 10053, Ordinance No. 10054, Ordinance No. 10055, Ordinance No. 10056, and Ordinance No. 10060.

Adopt Resolution No. 7538 and adopt on first reading Ordinance No. 10047, Ordinance

Previous Agenda Reports:

[November 1, 2022](#)

[November 8, 2022](#)

[November 21, 2023](#)

[Board and Commission Structure Committee Meetings](#)

Attachments

[Res7472 - POLICY](#)

[Res7473 - ETHICS](#)

[Res7528 - PROCEDURES](#)

[Ord9678 - CHPT 1A](#)

[Ord10052 MMTTC](#)

[Ord10053 PTAC](#)

[Ord10054 AHAB](#)

[Ord10055 LCAC](#)

[Ord10056 PRAB](#)

[Ord10060 AAB](#)

[Res7538 TGT](#)

[Ord10047 BAB](#)

[Ord10048 PIRC](#)

[Ord10049 SAB](#)

[Ord10050 SAFAB](#)

[Ord10051 STAC](#)

RESOLUTION NO. 7472

**A RESOLUTION OF THE CITY OF LAWRENCE, KANSAS,
ESTABLISHING A STANDARD POLICY GOVERNING THE
OPERATIONS AND CONDUCT OF ADVISORY BOARDS,
COMMISSIONS, AND OTHER ADVISORY BODIES, AND
REPEALING RESOLUTION NO. 7224.**

WHEREAS, the Governing Body of the City of Lawrence, Kansas is committed to the work of the Strategic Plan, efficient and effective procedures and processes, effective governance, and professional administration; and,

WHEREAS, the Governing Body establishes volunteer Advisory Boards, Commissions, and other advisory bodies (hereinafter, collectively, "Advisory Boards") to serve in advisory capacities to the Governing Body in order to support the work of the Strategic Plan; and

WHEREAS, the Governing Body, in order to establish consistency between the various Advisory Boards, wishes to establish a standard policy governing the operations and conduct of its Advisory Boards.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1: The above-stated Recitals are adopted by reference and incorporated herein as if set forth *verbatim*.

SECTION 2. The Governing Body hereby adopts, as its policy governing the operations and conduct of its Advisory Boards, the following:

A. Policy Statement. It is the will of the Governing Body that this Policy, as set forth herein, establishes general rules governing the operations and conduct of its Advisory Boards, except where State law, City ordinance, City regulation, or a binding agreement would require otherwise, to-wit:

(1) Recruitment. Members of the Governing Body, Advisory Board Members, and the City Manager, are encouraged to actively recruit qualified members to apply to serve on Advisory Boards.

(a) The recruitment process will focus on the City's commitment to equity and inclusion to ensure representation and participation for all.

(b) The recruitment process will include an annual, active, solicitation period and the posting of vacancies to the City's website, agendas, and social media accounts.

(2) Review. The Governing Body shall consider the following criteria, in addition to other relevant factors, when reviewing applicants seeking to serve on Advisory Boards:

(a) Potential conflicts of interest, compliance with decorum, communications, and norms of conduct.

- (b) The City's goals of diversity, equity, and inclusion, as well as the duties, the purpose, and any membership qualifications of the Advisory Board.
- (3) **Nominations.** Members of the Governing Body shall nominate qualified applicants to be appointed by a majority vote of the Governing Body.
- (4) **Appointments.** All appointments will be made by the Governing Body unless otherwise provided by State law, City ordinance, City resolution, or a binding agreement.
- (5) **Membership.** Appointments to Advisory Boards are subject to the rules outlined by State law, City ordinance, City resolutions, or binding agreements establishing each Advisory Board's structure, including any mandatory member qualifications and the following:
- (a) Members of Advisory Boards shall not, at any one time, serve in more than two City-appointed positions on Advisory Boards.
 - (b) Members of Advisory Boards must either reside within the City limits or own a business within the City Limits.
 - i. Exceptions to the foregoing may be made from time to time, in which case the reasons for the appointment and the exception should be stated.
- (6) **Term of Appointment.**
- (a) Each Advisory Board Member shall be limited to serving two consecutive three-year terms.
 - (b) If an Advisory Board Member is appointed to serve an unexpired term or a term that is less than one, full, three-year term, then the Advisory Board Member shall serve the remainder of that unexpired term.
 - (c) For the purposes of this Section, service of a partial term that exceeds one year shall be considered service of one, full, three-year term.
- (7) **Vacancies.**
- (a) The Governing Body, may request that an Advisory Board Member remain in the Advisory Board Member's position at the expiration of a term until a qualified replacement is appointed.
 - (b) The Governing Body has the duty to fill vacancies in a timely manner.
 - (c) A position is considered vacated if the Advisory Board Member:
 - i. Fails to maintain the qualifications of the office;
 - ii. Fails to attend 70% of scheduled meetings in a fiscal year;

- iii. Resigns from the Advisory Board; or
- iv. Is removed from the Advisory Board for any reason before the completion of the Advisory Board Member's term.

(8) Communications.

- (a) Advisory Boards shall receive direction from the Governing Body *via* the City's Strategic Plan and assigned work priorities, or *via* other specific direction that the Governing Body may provide.
- (b) Advisory Boards may make recommendations to the Governing Body through approved minutes, work plans, progress reports, or formal recommendations.
- (c) Advisory Boards shall not have the authority to direct the Governing Body or City staff to act and shall **not** have a role in the operations of the City outside the scope of their specific purposes and duties.
- (d) Chairs of Advisory Boards shall communicate with the Staff Liaison on matters related to the Advisory Board's operations and agenda.

(9) Rules of Procedure. Advisory Boards shall follow the meeting rules and procedures as outlined in Resolution No. 7528, as well as in their bylaws.

(10) Training. The City shall establish an onboarding program for members appointed to Advisory Boards. The onboarding program and training must be completed, with or without reasonable accommodations, within 90 days of appointment. There shall be a biennial review for all Advisory Board Members. Those who have not completed the onboarding program and the required training in a timely fashion will forfeit their appointed position. The onboarding program shall include, but not be limited to, the following subjects:

- (a) The Kansas Open Meetings Act (KOMA) and the Kansas Open Records Act (KORA).
- (b) The City's procedures, processes, requirements, and expectations for Advisory Board Members
- (c) The specific purpose and duties of the Advisory Board.
- (d) The City's Ethics policy.
- (e) The City's Strategic Plan.
- (f) Diversity, equity, and inclusion.

(11) Duties. The following positions, for the Advisory Boards that they serve, have the following duties and responsibilities:

- (a) The Chair, or Presiding Officer, has the following duties:
 - i. Serve as a meeting facilitator.
 - ii. Maintain decorum.
 - iii. Ensure public participation.
 - iv. Operate meetings fairly and impartially.
 - v. Ensure discussion is germane to the issue presented.
 - vi. Maintain communication with the Staff Liaison.
 - vii. Address Advisory Board Member attendance issues.

- (b) All Advisory Board Members have the following duties:
 - i. Ensure that a quorum is met through regular and punctual attendance.
 - ii. Be prepared and participate in meetings.
 - iii. Abide by the rules of this policy and the City's ethics policy.
 - iv. Notify Staff Liaison of absences in a timely manner.
 - v. Keep contact information up-to-date.
 - vi. Complete required training, with or without reasonable accommodations, within 90 days of appointment.

- (c) The Staff Liaison has the following duties:
 - i. Serve as the primary contact between the Advisory Board and the Governing Body.
 - ii. Answer questions of order in accordance with the City's rules and procedures.
 - iii. Prepare agendas in collaboration with the Chair or Presiding Officer.
 - iv. Advise the Chair, or Presiding Officer, of attendance issues.
 - v. Prepare the minutes for the board's review and approval; provide them to the Governing Body and make them available to the public.
 - vi. Provide training for new Advisory Board Members

vii. Respond to disruptions at meetings.

(12) Norms. Members of Advisory Boards are subject to the following standards:

- (a) Advisory Board Members should treat each other with respect.
- (b) Advisory Board Members are encouraged to share their experience and knowledge with new Advisory Board Members.
- (c) Advisory Board Members should not use language or actions that a reasonable person would find humiliating, intimidating, hostile, or offensive.
- (d) Advisory Board Members should treat City staff with respect, as professionals.
- (e) Advisory Board Members should be mindful of debating the merits of City staff's professional judgment. Disagreements should be directed to the Staff Liaison or to the City Manager if the Staff Liaison is the subject of the disagreement.
- (f) Questions and/or requests for additional information should be directed to the Staff Liaison.
- (g) Requests for City staff to attend a meeting should be directed to the Staff Liaison and approved by the City Manager, or designee.
- (h) Advisory Board Members may not attend City staff meetings unless requested by the City Manager or Staff Liaison.
- (i) Advisory Board Members must not attempt to pressure or influence workloads, schedules, or department priorities absent the approval of the City Manager and only then upon an action of the majority of the Governing Body.
- (j) Criticism of City staff, including the Staff Liaison, should be made in private to the City Manager, or designee.
- (k) Advisory Board Members shall not – as it is a violation of the City's Ethics Policy -- unilaterally offer testimony as a representative of the City on state or federal legislative matters or rule-making processes or engage in lobbying of state or federal elected officials. However, that does not prohibit an Advisory Board or an Advisory Board Member from recommending that the Governing Body support or oppose certain state or federal actions.
- (l) Advisory Board Members do not have budget responsibilities or oversight responsibilities. That is the obligation of the Governing Body, the City Manager, and City staff.

- (m) Advisory Board Members are not responsible for the drafting of ordinances or resolutions. All drafting of ordinances and resolutions should commence in the City Attorney's Office.
- (n) Advisory Board Members must annually file with the County Election Official a statement of substantial interest.
- (o) Advisory Board Members must disclose any conflicts of interest.
- (p) Advisory Board Members should speak with one voice, understanding that:
 - i. The Advisory Board has authority as a body, not as individual Advisory Board Members.
 - ii. Once a decision is made, it is the will of the majority and thus the will and decision of the Advisory Board.

(13) Ethics Policy. Members of Advisory Boards shall, at all times, follow and adhere to the City Ethics and Professional Conduct Policy.

SECTION 3. City of Lawrence, Kan., Res. No. 7224 (Sep. 19, 2017) is hereby repealed in its entirety, it being the intent of the Governing Body that the provisions of this Resolution supersede that resolution and replace it in its entirety.

ADOPTED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

 Nathan Littlejohn, III
 Mayor

ATTEST:

 Sherri Riedemann
 City Clerk

APPROVED AS TO FORM:

 Toni R. Wheeler
 City Attorney

RESOLUTION NO. 7473

A RESOLUTION OF THE CITY OF LAWRENCE, KANSAS, ESTABLISHING THE ETHICS AND PROFESSIONAL CONDUCT POLICY FOR MEMBERS OF THE GOVERNING BODY, APPOINTED OFFICIALS, AND EMPLOYEES OF THE CITY OF LAWRENCE, AND REPEALING RESOLUTION NO. 7346.

WHEREAS, the Governing Body of the City of Lawrence, Kansas, recognizes that the proper working of a representative and democratic government requires that elected officials, appointed officials, and employees of the city be independent, impartial, and responsible to the citizens of Lawrence, that government decision and policy be made appropriately and in accordance with the law, that public office or employment not be used for personal gain, and that the public have confidence in the integrity of its government; and

WHEREAS, in order to accomplish those goals and to promote and to further ethical and professional conduct on the part of elected officials, appointed officials, and employees of the city, the Governing Body hereby adopts the following Ethics and Professional Conduct Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. The Governing Body hereby adopts the following as its Ethics and Professional Conduct Policy:

CITY'S ETHICS AND PROFESSIONAL CONDUCT POLICY

A. Policy Statement

City government exists to provide services to the public. Public acceptance of those services is based on public trust in members of elected officials, appointed officials, and City employees. Public trust is established through the effective operation of government and appropriate conduct by members of elected officials, appointed officials, and City employees. To that end, the City strives to foster an organizational culture based on honesty, integrity, professionalism, fairness, and accountability.

The City, through this policy, expects members of elected officials, appointed officials, and City employees to conduct the City's business fairly, impartially, ethically, and in full compliance with all applicable laws, ordinances, regulations, and policies. The City further expects that all members of elected officials, appointed officials, and City employees will comport themselves in such a fashion that their conduct will not create or foster questions regarding the City's honesty, integrity, impartiality, and reputation, or that will otherwise cause embarrassment to the City.

Accordingly, no members of elected officials, appointed officials, and City employees shall do any of the following:

- (1) Take any action in violation of the United States Constitution, the Kansas Constitution, federal law, federal regulations, state law, state regulations, local ordinance, local regulations, or City policy in a manner reflecting directly upon such person's work on behalf of the City.

- (2) Give special consideration, treatment, or advantage to any person beyond that which is available to every other person.
- (3) Solicit, accept, or collect any fee, gift, or valuable thing from any person, organization, corporation, or other entity, which is involved directly or indirectly in doing business or seeking to do business with the City. Examples include, but are not limited to gifts of money, gift cards, meals, tickets (or payments for tickets) for banquets, sporting events, or entertainment events, other tangible items, sales discounts, or special sales.
 - (a) The foregoing shall not include promotional items of *de minimis* value. Examples include, but are not limited to mugs, hats, t-shirts, pins, books, or other items that might be given to members of elected officials, appointed officials, and City employees by persons or other entities appearing before or being recognized by the City.
 - (b) The foregoing shall not include honoraria for speaking engagements or conducting seminars. A reasonable fee for time spent on preparation or participation may be accepted if the City is not also compensating the person for such time.
 - (c) Any gift not authorized by this section must be returned to the donor or transmitted to the City Treasurer to be used by the City or be sold, with the proceeds of such sale deposited into the general fund of the City.
- (4) Use information obtained as an elected official, appointed official, or City employee to advance personal, financial, or other private interests.
- (5) Represent a third party or any entity appearing before any City board, commission, or body upon which the appointed official or City employee of the city currently serves. Elected officials are prohibited from representing a third party or any entity appearing before **any** City board, commission, or body.
- (6) Selling, bartering, or trading with the City, acting as a contractor for the City, making any contract with the City, or acting on any matter for which the elected official, appointed official, or City employee would have a conflict of interest in violation of the State's Conflict of Interest laws, codified as amended at K.S.A. 75-4301a, *et seq.*
 - (a) For City employees, the prohibition of acting as a contractor or entering into any contract with the City shall extend for a period of one year, commencing on the date of said employee's separation from the City.
- (7) Appropriating City-owned property for personal use.
- (8) Holding oneself out as acting on behalf of the City, without having such authority or when one is not actually acting within the scope of his or her office or employment.
- (9) Harassing or treating any person differently on the basis of race, sex, religion, color, national origin, age, ancestry, familial status, sexual orientation, disability, or gender identity.

(10) Retaliating against any person reporting any alleged violation of this policy.

Any City employee determined to be in violation or to have acted in violation of this policy may be subject to discipline, including the possible termination of employment.

Any appointed official found to be in violation or to have acted in violation of this policy may be subject to removal from office.

Any elected official found to be in violation or to have acted in violation of this policy may be subject to censure by the Governing Body and may be subject to those remedies that may be available under State law, including but not limited to recall or ouster.

B. Investigation Procedure

(1) For complaints alleging a violation of the City's Ethics and Professional Conduct Policy by a member of the Governing Body:

- (a) The complaint alleging a violation of the City's Ethics and Professional Conduct Policy shall be in writing and delivered to the City Attorney. The City Attorney shall cause the date upon which said complaint was received to be stamped on the face of the document.
- (b) The City Attorney shall, without unreasonable delay, deliver a copy of the complaint to the person against whom the complaint is made and provide such person an opportunity to respond within seven (7) calendar days of the receipt of the complaint.
- (c) Once the seven (7) daytime period from subsection (b) above has expired, the City Attorney shall, within thirty (30) calendar days, conduct an initial review of the complaint to determine whether the complaint sufficiently states an alleged violation of this Policy and is credible. As used herein, "credible" means not frivolous; reliable, and reasonably able to be believed.
- (d) After initial review, the City Attorney shall, without unreasonable delay, forward a copy of the complaint, together with any response received, to the City Manager and to the remaining members of the Governing Body. Along with forwarding such information, the City Attorney shall apprise the Governing Body of the initial review and whether, in the City Attorney's opinion, the complaint sufficiently sets forth an alleged violation of this Policy and is credible.
- (f) The opinion of the City Attorney shall be presumed valid but may be overturned by the Governing Body. The Governing Body may, by a majority vote in a public meeting consistent with the Kansas Open Meetings Act, determine that investigation of the complaint is warranted.
- (g) If the Governing Body determines that investigation of the complaint is warranted, then the City Attorney shall, at the next regularly scheduled meeting of the Governing Body, present a list of three (3) pre-qualified applicants for the position of Investigator. The Investigator must be an attorney in good standing in the State of Kansas and shall reside in Douglas County, Kansas. The Governing

Body shall select an Investigator from that list to investigate the complaint. The Governing Body shall also determine proper compensation for the investigation. The investigation shall be completed within sixty (60) calendar days of selection of an Investigator, unless one additional sixty (60) day extension is granted by the Mayor or, in the case that the Mayor is the person against whom the complaint is made, the Vice-Mayor.

- (h) Upon completion of the investigation, the Investigator shall provide a written report to the Governing Body that summarizes the complaint, the investigation, and the conclusion reached by the Investigator, as to whether, by a preponderance of the evidence, a violation of this Ethics and Professional Conduct Policy has occurred.
 - (i) Thereafter, the Governing Body shall determine whether further action is appropriate.
 - (j) If, at any point after a complaint is filed, the member of the Governing Body against whom the complaint is brought resigns or otherwise no longer serves on the Governing Body, the complaint shall be rendered moot, and no further action shall be taken.
 - (k) The investigation of complaints as stated herein may be suspended, at the discretion of the City Attorney, pending the completion of any relevant criminal investigation or prosecution arising out of the conduct alleged to be in violation of this Policy.
 - (l) For good cause, all time periods set forth herein may be extended by the City Attorney.
 - (m) As used herein, "City Attorney" shall mean the City Attorney or designee.
- (2) For complaints alleging a violation of the City's Ethics and Professional Conduct Policy by an appointed official:
- (a) The complaint alleging a violation of the City's Ethics and Professional Conduct Policy shall be in writing and delivered to the City Attorney. The City Attorney shall cause the date upon which said complaint was received to be stamped on the face of the document.
 - (b) The City Attorney shall, without unreasonable delay, deliver a copy of the complaint to the person against whom the complaint is made and provide such person an opportunity to respond within seven (7) calendar days of the receipt of the complaint.
 - (c) Once the seven (7) daytime period from subsection (b) above has expired, the City Attorney shall, within thirty (30) calendar days, conduct an initial review of the complaint to determine whether the complaint sufficiently states an alleged violation of this Policy and is credible. As used herein, "credible" means not frivolous; reliable, and reasonably able to be believed.

- (d) In any case in which the City Attorney determines that such complaint neither sufficiently states a violation of this Policy nor is credible, the City Attorney shall take no further action except to advise the complainant and person complained of, in writing, of the City Attorney's completed review and finding.
- (e) If the City Attorney determines the complaint sufficiently states a violation of this Policy and is credible, then the City Attorney shall, without unreasonable delay, forward a copy of the complaint, together with any response received, to the City Manager and to the members of the Governing Body. Along with forwarding such information, the City Attorney shall apprise the Governing Body of the initial review and whether, in the City Attorney's opinion, the complaint sufficiently sets forth an alleged violation of this Policy and is credible.
- (f) The opinion of the City Attorney shall be presumed valid but may be overturned by the Governing Body. The Governing Body may, by a majority vote in a public meeting consistent with the Kansas Open Meetings Act, determine that investigation of the complaint is warranted.
- (g) If the Governing Body determines that investigation of the complaint is warranted, then the City Attorney shall, at the next regularly scheduled meeting of the Governing Body, present a list of three (3) pre-qualified applicants for the position of Investigator. The Investigator must be an attorney in good standing in the State of Kansas and shall reside in Douglas County, Kansas. The Governing Body shall select an Investigator from that list to investigate the complaint. The Governing Body shall also determine proper compensation for the investigation. The investigation shall be completed within sixty (60) calendar days of selection of an Investigator, unless one additional sixty (60) day extension is granted by the Mayor.
- (h) Upon completion of the investigation, the Investigator shall provide a written report to the Governing Body that summarizes the complaint, the investigation, and the conclusion reached by the Investigator, as to whether, by a preponderance of the evidence, a violation of this Ethics and Professional Conduct Policy has occurred.
- (i) Thereafter, the Governing Body shall determine whether further action is appropriate and whether discipline, up to and including removal from the appointed position, is warranted.
- (j) If at any point after a complaint is filed the appointed official against whom the complaint is brought resigns or otherwise no longer serves on the board or commission to which such official was appointed, the complaint shall be rendered moot, and no further action shall be taken.
- (k) The investigation of complaints as stated herein may be suspended, at the discretion of the City Attorney, pending the completion of any relevant criminal investigation or prosecution arising out of the conduct alleged to be in violation of this Policy.

- (l) For good cause, all time periods set forth herein may be extended by the City Attorney.
 - (m) As used herein, "City Attorney" shall mean the City Attorney or designee.
- (3) For complaints alleging a violation of the City's Ethics and Professional Conduct Policy by the City Manager:
- (a) The complaint alleging a violation shall be in writing and forwarded to the Mayor, who thereupon shall, within five (5) calendar days of receiving the complaint, cause a copy of the complaint to be forwarded to the remaining members of the Governing Body.
 - (b) At any time after a complaint is received, the Governing Body may consult with outside counsel concerning the complaint. The City Attorney or designee shall, upon request of the Mayor, assist in the coordination of such outside counsel.
- (4) For complaints alleging a violation of the City's Ethics and Professional Conduct Policy by a City employee:
- (a) The complaint alleging a violation shall be in writing and delivered to the department director or Director of Human Resources.
 - (b) If appropriate, an investigation shall commence in accordance with City personnel rules and any other department rules and/or regulations and shall be expeditiously completed.

C. Retaliation Prohibited

- (1) No person shall retaliate against another person who:
- (a) Files a complaint of an alleged violation of this Ethics and Professional Conduct Policy;
 - (b) Cooperates in the investigation of a complaint alleging a violation of this Ethics and Professional Conduct Policy; or
 - (c) Is the subject of a complaint alleging a violation of this Ethics and Professional Conduct Policy.
- (2) Retaliate, as used herein, means engaging in any conduct that is averse to another person because of such other person's filing of a complaint alleging a violation of this Policy, cooperation in the investigation of such complaint, or because such other person is the subject of a complaint under this Policy.
- (3) Retaliation is prohibited in any form, including but not limited to making unwanted personal contact with such other person, either directly or indirectly through a third person or via electronic format, when such contact is intended to harass or disturb such other person.

SECTION 2. Existing Resolution No. 7346 is hereby repealed in its entirety.

SECTION 3. This resolution shall become effective upon its adoption by the Governing Body.

ADOPTED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III
Mayor

ATTEST:

Sherri Riedemann
City Clerk

APPROVED AS TO FORM:

Toni Wheeler
City Attorney

RESOLUTION NO. 7528

**A RESOLUTION OF THE CITY OF LAWRENCE, KANSAS,
ESTABLISHING RULES AND PROCEDURES GOVERNING
MEETINGS OF ADVISORY BOARDS, COMMISSIONS, AND
OTHER ADVISORY BODIES, AND REPEALING RESOLUTION
NO. 7496.**

WHEREAS, the Governing Body of the City of Lawrence, Kansas, is committed to effective governance and professional administration; and,

WHEREAS, the Governing Body recognizes that rules and procedures governing meetings of the Governing Body will assist the Governing Body in achieving those goals and in conducting the business of the City in a more equitable, efficient, and transparent manner;

WHEREAS, the Governing Body wishes to model the 'Code of Procedure for Kansas Cities' prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas; and,

WHEREAS, the Governing Body recognizes that continued review and updates to the rules and procedures governing meetings of the Governing body are essential to meeting those goals; and,

WHEREAS, the Governing Body finds that it is, therefore, in the best interest of the City to repeal and replace the current rules and procedures governing meetings of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1: DEFINITIONS

- A. Governing Body.** The term governing body shall include the mayor and commissioners.
- B. Quorum.** A quorum shall consist of a majority of the members elect.

SECTION 2: MEETINGS

- A. Regular Meetings.** Regular meetings of the city will be held at a time, place, and date certain as set by ordinance and in accordance with applicable state law.
- B. Special Meetings.** Special meetings will be held only for a special purpose and will be called in accordance with city ordinance or applicable state law.
- C. Quorum Required.** A quorum is required at all meetings during which binding action will be taken by the city.
- D. Public Comment.** If public comment is allowed during the meeting, any person desiring to comment on matters of a general nature, not specific to an agenda item, shall sign up in advance of the meeting and shall provide their name and address for the purpose of putting both in the minutes of the meeting. Any public comment taken on specific agenda items shall require the person to state their name and address for the minutes. The

presiding officer may limit the time of each person based upon the number of people wishing to speak and the amount of time available for the public comment portion of the meeting. When public comment is accepted, it shall do so as follows:

- (1) Persons wishing to provide public comment in writing shall deliver such public comment to the City Clerk. Written public comment to be included in the agenda packet must identify the persons name, address or phone number, and the specific agenda item for which public comment is being offered. Such public comment must be received by 12:00 p.m. on the day of the meeting.
 - (2) Persons wishing to provide live public comment are encouraged to do so at the location advertised on the agenda. The City may provide virtual options for providing live public comment. The primary format for providing live public comment is in person. The City does not guarantee virtual access to meetings.
- E. Time Limits.** All public comments will be limited to three minutes. A timing device may be used to help with the fair and transparent measurement of time. Requests for additional time may be granted at the discretion of the presiding officer. Time may not be transferred from one person to another.
- F. Public Comment on a Specific Item.** Persons may comment on a specific item at that time. Persons will be limited to addressing the Governing Body on that specific item one time, unless otherwise permitted by the presiding officer. Public Comment on a specific item shall be germane to the item being discussed.
- G. Open Public Comment Period.** During this time, persons may speak on items not scheduled for discussion on the agenda. As a general practice, the Governing Body will not discuss or debate items nor will the Governing Body make decisions on items presented during this time. Comments should be limited to issues and items germane to the business of the Governing Body.
- H. Decorum.** Members of the public are encouraged to act with decorum and to address the Governing Body and each other with respect. The following will not be tolerated: fighting words, slander, speech invasive of the privacy of individuals, unreasonably loud or repetitious speech, and speech so disruptive of the proceedings that it substantially interferes with the Governing Body's ability to conduct the business of the City. Any member of the public engaging in disruptive behavior that substantially interferes with the Governing Body's ability to conduct the business of the City may, after a warning, be subject to removal from the meeting. During a meeting, it shall be the duty of the presiding officer to preserve order and decorum.
- I. Communication with the Governing Body.** Nothing in this section shall be construed to limit a persons ability to contact members of the Governing Body about matters of public concern.

SECTION 3: AGENDA

- A. Agenda.** Prior to each regular and special meeting, the city will distribute an agenda to each governing body member, and it will be made available to the public at that time.

- B. **Setting Agenda.** The governing body of the city shall designate an individual to oversee setting the agenda.
- C. **Agenda Items.** Any governing body member or staff member of the city may request to have an item placed on the agenda. Members of the public may not place an item on the agenda but may have a governing body member sponsor such an item.
- D. **Additions to Agenda.** Items may be added to or removed from the agenda at a regular meeting by motion approved by a majority of those governing body members present and voting. No items may be added to the agenda of a special meeting.
- E. **Order of Business.** At the hour appointed for the meeting, the presiding officer shall call the meeting to order. Upon having a quorum present, the governing body shall proceed to business, which shall be conducted in the following order:
 - (1) Call To Order.
<Begin Televised Session>
 - (2) Approval of The Agenda.
 - (3) Recognitions, Proclamations and Presentations.
 - (4) Consent Agenda.
 - (5) Regular Agenda.
 - (6) Work Session.
 - (7) Commission Items.
 - (8) City Manager's Report.
 - (9) City Commission Calendar
<End Televised Session>
 - (10) Open Public Comment Period.
 - (11) Adjournment.
- F. **Consent Agenda.** By majority vote of the governing body, any item may be removed from the consent agenda and considered separately. However, the City may identify certain items listed on the consent agenda -- where the Governing Body sits in a quasi-judicial capacity -- that may be removed for public discussion by a member of the Governing Body or by a member of the public. If public discussion on any such item so identified on a consent agenda is desired by a member of the Governing Body or by a member of the public, then that item will be removed from the consent agenda for public discussion.
- G. **Work Sessions.** The Governing Body shall take no binding action and may decline to take public comment on those items.
- H. **Order of Business, Amended or Suspended.** By a majority vote of the governing body, the order of business may be amended to add or delete sections as appropriate or may be suspended in its entirety to consider other matters. Executive sessions may be held at any time in the order of business.
- I. **Time Limit for Meetings.** Meetings shall adjourn no later than 11:00 o'clock p.m., except that any business commenced before that time may be concluded after that time before the meeting is adjourned.

SECTION 4: MOTIONS

- A. **Motions; Second.** All motions require a second before such motion may be considered.
- B. **Debate.** All motions are debatable unless otherwise noted in the section governing that motion.
- C. **Substantive Motion.** Only one main substantive motion may be pending on the floor at any one time. It must be withdrawn or advanced to a vote before another substantive motion is introduced.
- D. **Substitute Motion.** Substitute motions are prohibited. Substantive motions must be withdrawn or advanced before another substantive motion is introduced.
- E. **Motion to Amend.** A motion to amend is in order when the proposal to change, add, or delete words form the main substantive motion. If the motion is to amend a document before voting on its adoption, it is advisable to reduce the change to writing, but it is not required if all members of the governing body understand the amendment. A vote on an amendment is not a final vote on the underlying substantive motion. To pass the underlying substantive motion requires a vote.
- F. **Motion to Pass an Ordinance.** All ordinances of the city shall be considered at a public meeting of the governing body. After consideration and amendment (if any) of the ordinance, the question shall be: "Shall the ordinance pass?" No ordinance shall contain more than one subject, which shall be clearly expressed in its title, and no section or sections of an ordinance shall be amended unless the amending ordinance contains the entire section, or sections as amended and the section or sections amended shall be repealed.
- G. **Motion to Refer.** If the governing body deems it appropriate, it may refer an ordinance, resolution, contract, or other matter back to staff, committee, board, or other appropriate location for further review and consideration. Such motion may or may not contain a time certain for the item to be returned to the governing body.
- H. **Motion to Reconsider; Prohibited.** Motions to reconsider are prohibited. Any governing body member may make a new substantive motion on a matter previously considered by the city.
- I. **Motion to Call the Previous Question.** This motion is not debatable and, if passed by a majority of the governing body, calls for an immediate vote on the substantive motion. This motion requires a vote.
- J. **Motion to go into Executive Session.** The motion to go into executive session shall be made as follows: "I move that the governing body recess into executive session pursuant to the _____ exception in order to discuss _____ (general description), the open meeting to resume in the city commission chamber at _____ (time)." The motion may also state who is to be present in the executive session, although this is not required. This motion must be made, seconded, and carried. Such motion shall be recorded in the minutes of the meeting. The meeting may not reconvene until the time stated in the motion.

- K. **Motion to Adjourn to a Later Date and Time.** If the governing body is unable to complete its agenda during the time allotted for the meeting, the meeting may be adjourned to a time and date certain to continue the regular or special meeting. The motion shall state the time, place, and date for the meeting to reconvene. If the motion is adopted, the meeting is adjourned to the specified time, place, and date.

SECTION 5: VOTING

- A. **Form of Vote.** All votes shall be by voice vote, or, in the alternative; the presiding officer may request that a vote be by “show of hands.” No vote shall be by secret ballot.
- B. **Division.** The presiding officer or any member may request a formal division of vote. At the discretion of the presiding officer, division may be by either a poll of each member or a show of hands.
- C. **Duty to Vote.** Members of the governing body have a duty to vote unless such member choosing to abstain has a conflict of interest or other conflict that appears to make voting on an issue improper. Any member who abstains must state, for the purpose of its inclusion in the minutes, the reason for abstention.
- D. **Recording.** Upon final passage of a matter, the vote shall be recorded in the minutes.
- E. **Votes; Non-Ordinance Matters.** Unless otherwise specifically required by law, the adoption or rejection of resolutions and other motions shall be by a majority of those present. An abstention shall be counted with the prevailing side.
- F. **Ordinance.** The adoption of an ordinary ordinance requires 3 affirmative votes of the commission.
- G. **Charter Ordinance.** The adoption of a charter ordinance requires 4 affirmative votes of the commission. The presiding officer is considered a member of the governing body.
- H. **Presiding officer.** The presiding officer has a vote on all matters. The presiding officer does not have a “second vote” to break a tie. Appointments are by motion, second, and a vote.

SECTION 6: APPLICATION & AMENDMENT

- A. **Right to the Floor.** Any commissioner or board member wishing to speak shall first be recognized by the presiding officer. If a specific item is being considered, then commissioners and board members are encouraged to confine their remarks to the specific item then under consideration.
- B. **Decorum.** Commissioners and board members are encouraged to act with decorum and to address each other and the public with respect. Any commissioner or board member engaging in disruptive behavior that substantially interferes with the Governing Body’s ability to conduct the business of the City may, after a warning, be subject to removal from the meeting. During a meeting, it shall be the duty of the presiding officer to preserve order and decorum.
- C. **Recess.** A recess may be declared by the presiding officer at any time.

- D. **Photography; Recording.** Persons may take photographs and may make audio or video recordings of any open public meeting but said activities shall neither disrupt the meeting nor interfere with the ability to conduct business.
- E. **Sound Emitting Devices.** Persons attending meetings are encouraged to silence or mute any device or instrument, capable of emitting an audible sound or tone, before entering the meeting room.
- F. **Rules.** For those matters not covered by these rules, the procedure shall be as decided by a majority vote of the governing body. These rules may be amended after adoption by adoption of a subsequent. The rules may not be suspended by the governing body during any meeting.

SECTION 7. ADVISORY BOARDS, COMMISSIONS AND OTHER ADVISORY BODIES.

- A. The preceding rules and procedures shall apply to any Advisory Boards, Commissions and Other Advisory Bodies of the City except:
 - (1) Staff Liaisons shall, in advance of each meeting, make known how to submit public comments and access the meeting.
 - (2) The order of business may be amended to meet the needs of the board.
 - (3) All other rules and procedures of this Resolution shall be in effect and shall apply to advisory boards and subordinate boards of the City.

SECTION 8. City of Lawrence, Kan., Res. No. 7496 is hereby repealed in its entirety, it being the intent of the Governing Body that the provisions of this Resolution supersede that resolution and replace it in its entirety.

SECTION 9. This Resolution shall become effective to the Governing Body upon its adoption by the Governing Body and effective to advisory boards, commissions, and other advisory bodies commencing September 1, 2024.

ADOPTED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

 Nathan Littlejohn, III
 Mayor

ATTEST:

 Sherri Riedemann
 City Clerk

APPROVED AS TO FORM:

Toni R. Wheeler
City Attorney

ORDINANCE NO. 9678

**AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS,
ENACTING CHAPTER 1A OF THE CODE OF THE CITY OF
LAWRENCE, KANSAS, 2018 EDITION, AND AMENDMENTS
THERE TO, PERTAINING TO VOLUNTEER ADVISORY
BOARDS, COMMISSIONS, AND TASK FORCES.**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. The Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby amended by adding Chapter 1A which reads as follows:

CHAPTER 1A. VOLUNTEER ADVISORY BOARDS, COMMISSIONS, AND TASK FORCES

- Article 1. General Provisions**
- Article 2. Unmistakable Identity Advisory Boards**
- Article 3. Strong Welcoming Neighborhoods Advisory Boards**
- Article 4. Safe and Secure Advisory Boards**
- Article 5. Connected City Advisory Boards**

ARTICLE 1. GENERAL PROVISIONS

1A-101

FINDING OF THE GOVERNING BODY.

The Governing Body of the City of Lawrence, Kansas, is committed to the work of the Lawrence Strategic Plan and conducting the business of the City in a manner that is fair, transparent, and efficient. The Governing Body hereby finds that, to support the work of the Strategic Plan and effective governance, it is necessary to align volunteer advisory boards, commissions, task forces, and other advisory bodies (hereinafter, collectively, for the purposes of this Article, "Advisory Boards") with the Lawrence Strategic Plan.

1A-102

POLICY ADVISORY BOARDS.

The Governing Body may establish specific Policy Advisory Boards to serve in an advisory capacity to the Governing Body on assigned areas of City policy.

- (a) The Governing Body will establish Policy Advisory Boards by ordinance, setting forth each Policy Advisory Board's general charge and specific duties.
- (b) The Governing Body will, by resolution, adopt a standard policy establishing general rules governing the operations and conduct of Policy Advisory Boards.
- (c) In addition to its standard policy, the Governing Body may, by ordinance, establish additional specific rules governing the operations and conduct of a specific Policy Advisory Board.
- (d) The Governing Body may, either by motion passed by a majority of the Members of the Governing Body or by ordinance, also provide specific direction or assign additional duties to a Policy Advisory Board.

1A-103

TASK FORCES.

The Governing Body may establish specific Task Forces to perform specific tasks for the Governing Body as charged.

- (a) The Governing Body may establish, by resolution, a Task Force, which will include the Task Force's charge and specific duties, the Task Force's timeline for completing the charge, and any other direction to the Task Force that the Governing Body determines to be necessary or convenient for the completion of the Task Force's charge.
- (b) A Task Force will serve for the period of time required to complete the charge in accordance with the timeline established by the Governing Body.
- (c) The Governing Body will adopt, by resolution, general rules and policies governing the operations and conduct of Task Forces.
- (d) The Governing Body may adopt, by resolution, specific rules and policies governing the operation and conduct of a specific Task Force.
- (e) The Governing Body may, either by motion passed by a majority of the members of the Governing Body or by resolution, also provide specific direction or assign additional duties to a Task Force.

1A-104

OPERATIONAL ADVISORY BOARDS.

The Governing Body expressly recognizes that the City Manager has the authority to establish Operational Advisory Boards to advise the City Manager, City Departments, or City staff, as the City Manager may, from time to time, find useful or beneficial to the administration and operations of the City. The Governing Body expressly authorizes the City Manager to delegate the authority granted under this Section to any employee of the City. The City Manager will develop an administrative policy that mirrors the format and function of the City's Policy Advisory Boards. Such policy will include and outline best practices to ensure transparent meetings, while ensuring that Operational Advisory Boards remain flexible in order to meet the dynamic needs of the City, the City Manager, individual City Departments, and City Staff.

1A-105

MULTIJURISDICTIONAL ADVISORY BOARDS.

The Governing Body may establish Multijurisdictional Advisory Boards to serve as an advisory body to the Governing Body or to perform other specific tasks or functions in behalf of the City when it is deemed by the Governing Body to be in the best interest of the City to do so.

1A-106

SUBCOMMITTEES.

Any Advisory Board may, with the approval of the Governing Body, establish a subcommittee or subcommittees drawn from its appointed members. Each subcommittee, so established, shall, at a minimum, provide public notice of its meetings, hold and conduct open public meetings, and keep action minutes for review and acceptance by the appropriate Advisory Board.

- 1A-107 **APPOINTMENTS.**
Unless otherwise provided by state law, City ordinance, City resolution, or binding agreement, the Governing Body has the sole authority and the duty to appoint members to Advisory Boards.
- 1A-108 **MEMBERS.**
Advisory Boards shall, unless otherwise provided by State law, City ordinance, City Resolution, or binding agreement, be composed of seven members.
- 1A-109 **TERMS AND TERM LIMITS.**
Terms of Advisory Board Members shall be three years. No Advisory Board Member may serve more than two consecutive full terms on the same Advisory Board. For the purposes of this Section, a full term shall mean either a full, three-year term or any partial term that exceeds one year in length. Additionally, terms of Advisory Board Members shall be staggered so that no more than three Advisory Board Members' terms expire in any one year
- 1A-110 **MEETINGS; CHAIR AND VICE-CHAIR.**
Advisory Boards shall, at the first meeting of each calendar year, select a Chair and Vice-chair and set the time and place for regular, public meetings. The Chair shall be responsible for presiding over meetings and shall have those additional duties established by the Advisory Board's bylaws. The Vice-chair shall serve in the absence of the Chair and shall have those additional duties established by the Advisory Board's bylaws..
- 1A-111 **BYLAWS.** Advisory Boards shall have bylaws governing their operations and meeting procedures, provided such bylaws comply with the intent of this Article, as amended, comply with applicable laws, rules, and regulations, and are first approved by the Governing Body.
- 1A-112 **CONFLICTS OF INTEREST.**
All Advisory Board Members shall, by abstention, refrain from participating in the decision-making process, including discussing and voting, on any item for which the Advisory Board Member, the Advisory Board Member's employer, or the entity which the Advisory Board Member is representing appears before the Advisory Board and would receive a direct financial benefit if the item was to be approved by the Governing Body. Additionally, all Advisory Board Members shall, at all times, comply with the Kansas Conflict of Interest Law of 1970, codified as amended at K.S.A. 75-4301a, the City Ethics Policy, and the Advisory Board's bylaws.

ARTICLE 2. UNMISTAKABLE IDENTITY ADVISORY BOARDS

- 1A-201 **PURPOSE**
The Governing Body establishes Unmistakable Identity Advisory Boards for the purposes of considering, developing, and providing policy advice to the Governing Body to fulfill the Unmistakable Identity Strategic Plan Outcome, which is: "Lawrence is a welcoming community, synonymous with arts, diverse

culture, fun, and a quintessential downtown. City parks and community events contribute to the vibrancy experienced by all people in Lawrence.”

1A-202 **PARKS AND RECREATION ADVISORY BOARD ESTABLISHED.**

The Governing Body hereby establishes the Parks and Recreation Advisory Board for the City of Lawrence, Kansas.

1A-203 **CULTURAL ARTS COMMISSION ESTABLISHED.**

The Governing Body hereby establishes the Cultural Arts Commission for the City of Lawrence, Kansas.

ARTICLE 3. STRONG WELCOMING NEIGHBORHOODS ADVISORY BOARDS

1A-301 **PURPOSE.**

The Governing Body establishes Strong Welcoming Neighborhoods Advisory Boards for the purposes of considering, developing, and providing policy advice to the Governing Body to fulfill the Strong Welcoming Neighborhoods Strategic Plan Outcome, which is: “All people in Lawrence live in safe, functional, and aesthetically unique neighborhoods that provide opportunities to lead healthy lifestyles with access to safe and affordable housing and essential services that help them thrive.”

1A-302 **HISTORIC RESOURCES COMMISSION ESTABLISHED.**

The Governing Body hereby establishes the Historic Resources Commission for the City of Lawrence, Kansas. In addition to being governed by the standard requirements established at Article 1 of this Chapter, as amended, the Historic Resources Commission shall also be governed by Chapter 22 of the City Code, as amended, and shall have those additional duties and responsibilities set forth in more detail therein.

1A-303 **AFFORDABLE HOUSING ADVISORY BOARD ESTABLISHED.**

The Governing Body hereby creates and establishes the Affordable Housing Advisory Board (“AHAB”) for the City of Lawrence, Kansas.

(a) **AFFORDABLE HOUSING TRUST FUND.**

The purpose of the Affordable Housing Trust Fund is to support the acquisition, rehabilitation, and development of affordable housing and supportive services so that all persons in the community have access to independent living with dignity.

(b) **SPECIFIC DUTIES OF AHAB.**

- (1) Advise the Governing Body on all matters relating to the City's implementation and use of the Affordable Housing Trust Fund.
- (2) Make recommendations to the Governing Body regarding the expenditure of money from the Affordable Housing Trust Fund to fund projects, as reviewed and approved by AHAB, that are consistent with the purpose of the Affordable Housing Trust Fund.

- (3) Make recommendations to the Governing Body regarding the cultivation and maintenance of steady and various streams of income to fund the Affordable Housing Trust Fund. However, AHAB shall not apply for any grant without prior approval of the Governing Body; nor shall it accept any gift or donation without prior approval of the Governing Body.
 - (4) Make recommendations to the Governing Body regarding the expenditure of HOME Investment Partnership funds.
 - (5) Advise the Governing Body regarding issues affecting affordable housing and supportive services in the community.
- (c) **EXPENDITURE OF AFFORDABLE HOUSING TRUST FUND MONEY.**
 After the Governing Body has approved, for any project, the expenditure of money from the Affordable Housing Trust Fund, AHAB shall distribute said money to the Community Development Division of the Department of Planning and Development Services, which Division shall then disburse said money pursuant to the direction of the Governing Body and in accordance with the City's purchasing policy.
- (d) **ANNUAL REPORT.**
 AHAB shall make annual reports to the Governing Body, no later than March 1 of each year, recounting AHAB activities of the preceding calendar year. Such reports shall, at a minimum, disclose all financial transactions involving monies raised and received by AHAB, including gifts and donations, and all projects which AHAB recommended and for which the Governing Body approved expenditures of money from the Affordable Housing Trust Fund.

ARTICLE 4. SAFE AND SECURE ADVISORY BOARDS

- 1A-401 **PURPOSE.**
 The Governing Body establishes Safe and Secure Strategic Advisory Boards for the purposes of considering, developing, and providing policy advice to the Governing Body to fulfill the Safe and Secure Strategic Plan Outcome, which is: "Lawrence is a community where all people feel safe and secure and have access to trusted public and community-based safety resources."
- 1A-402 **COMMUNITY POLICE REVIEW BOARD ESTABLISHED.**
 The Governing Body hereby establishes the Community Police Review Board for the City of Lawrence, Kansas. In addition to being governed by the standard requirements established at Article 1 of this Chapter, as amended, the Community Police Review Board shall also be governed by Chapter 13, Article 4 of the City Code, as amended, and shall have those additional duties and responsibilities set forth in more detail therein.
- 1A-403 **HUMAN RELATIONS COMMISSION ESTABLISHED.**
 The Governing Body hereby establishes the Human Relations Commission for the City of Lawrence, Kansas. In addition to being governed by the standard requirements established at Article 1 of this Chapter, as amended, the Historic

Resources Commission shall also be governed by Chapter 10 of the City Code, as amended, and shall have those additional duties and responsibilities set forth in more detail therein.

ARTICLE 5. CONNECTED CITY ADVISORY BOARDS

1A-501

PURPOSE.

The Governing Body establishes Connected City Advisory Boards for the purposes of considering, developing, and providing policy advice to the Governing Body to fulfill the Connected City Strategic Plan Outcome, which is: “The City of Lawrence has well-maintained, functional, and efficient infrastructure, facilities, and other assets. Connectivity supports accessible, sustainable methods for safely moving people and information throughout the community and the region. Investment in these assets reflects the City’s commitment to contribute to the well-being of all people.”

1A-502

CONNECTED CITY ADVISORY BOARD ESTABLISHED.

The Governing Body hereby establishes the Connected City Advisory Board for the City of Lawrence, Kansas.

1A-503

AVIATION ADVISORY BOARD ESTABLISHED.

The Governing Body hereby establishes the Aviation Advisory Board for the City of Lawrence, Kansas.

- (a) **SPECIFIC DUTIES.** The Aviation Advisory Board shall consider, develop, and provide policy advice to the Governing Body regarding all aspects of the Lawrence Municipal Airport.

SECTION 3. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining part of this ordinance.

SECTION 4. After passage, approval, and publication, as provided by law, this ordinance shall be in full force and effect commencing September 1, 2024.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III
Mayor

ATTEST:

Sherri Riedemann
City Clerk

APPROVED AS TO FORM:

Toni R. Wheeler
City Attorney

DRAFT

ORDINANCE NO. 10052

AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, REPEALING CHAPTER 1, ARTICLE 16 OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2018 EDITION AND AMENDMENTS THERETO, PERTAINING TO THE LAWRENCE MULTI-MODAL TRANSPORTATION COMMISSION.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City’s advisory boards and commissions in order to better align the City’s advisory boards and commissions with the Lawrence Strategic Plan; and,

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Multi-Modal Transportation Commission should be dissolved.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. Existing Chapter 1, Article 16 of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby repealed in its entirety, it being the intent of the Governing Body that the Lawrence Multi-Modal Transportation Commission be dissolved.

SECTION 2. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 3. After passage and publication as provided by law, this ordinance shall be in full force and effect commencing September 1, 2024.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III
Mayor

ATTEST:

Sherri Riedemann
City Clerk

APPROVED AS TO FORM:

Toni R. Wheeler
City Attorney

ORDINANCE NO. 10053

AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, REPEALING SECTION 7-102 OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2018 EDITION AND AMENDMENTS THERETO, PERTAINING TO THE PUBLIC TRANSIT ADVISORY COMMITTEE.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City’s advisory boards and commissions in order to better align the City’s advisory boards and commissions with the Lawrence Strategic Plan; and,

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Public Transit Advisory Committee should be dissolved.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. Existing Section 7-102 of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby repealed in its entirety, it being the intent of the Governing Body that the Public Transit Advisory Committee be dissolved.

SECTION 2. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 3. After passage and publication as provided by law, this ordinance shall be in full force and effect commencing September 1, 2024.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III, Mayor

ATTEST:

Sherri Riedemann, City Clerk

APPROVED AS TO FORM:

ORDINANCE NO. 10054

AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, REPEALING CHAPTER 1, ARTICLE 18 OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2018 EDITION AND AMENDMENTS THERETO, PERTAINING TO THE AFFORDABLE HOUSING ADVISORY BOARD.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City’s advisory boards and commissions in order to better align the City’s advisory boards and commissions with the Lawrence Strategic Plan; and,

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Affordable Housing Advisory Board should be aligned to the City of Lawrence Strategic Plan.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. Existing Chapter 1, Article 18 of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby repealed in its entirety.

SECTION 2. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 3. After passage and publication as provided by law, this ordinance shall be in full force and effect commencing September 1, 2024.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III
Mayor

ATTEST:

Sherri Riedemann
City Clerk

APPROVED AS TO FORM:

Toni R. Wheeler
City Attorney

ORDINANCE NO. 10055

AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, REPEALING CHAPTER 1, ARTICLE 15, OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2018 EDITION AND AMENDMENTS THERETO, PERTAINING TO THE LAWRENCE CULTURAL ARTS COMMISSION.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City’s advisory boards and commissions in order to better align the City’s advisory boards and commissions with the Lawrence Strategic Plan; and,

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Lawrence Cultural Arts Commission shall be aligned to the Unmistakable Identity Outcome of the City of Lawrence Strategic Plan.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. Existing Chapter 1, Article 15, of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby repealed in its entirety.

SECTION 2. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 3. After passage and publication as provided by law, this ordinance shall be in full force and effect commencing September 1, 2024.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III, Mayor

ATTEST:

Sherri Riedemann, City Clerk

APPROVED AS TO FORM:

ORDINANCE NO. 10056

AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, AMENDING EXISTING CHAPTER 15, ARTICLE 2 OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2018 EDITION AND AMENDMENTS THERETO, PERTAINING TO PARKS AND RECREATION ADVISORY BOARD AND REPEALING EXISTING ARTICLE 2.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City's advisory boards and commissions in order to better align the City's advisory boards and commissions with the Lawrence Strategic Plan; and,

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Parks and Recreation Advisory Board shall be aligned to the Unmistakable Identity Outcome of the City of Lawrence Strategic Plan.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. Existing Chapter 15, Article 2 of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby amended to read as follows:

ARTICLE 2. PARKS AND RECREATION

~~15-201 CONTRACT.~~

~~This Article shall constitute a contract between the Board of Education and the City, for the termination of the Lawrence Recreation Commission as of December 31, 1965, from which date the entire responsibility for the operation of a public recreation system in the City shall be vested in the City exclusively.~~

~~15-202 PARKS AND RECREATION ADVISORY BOARD.~~

~~(A) The Governing Body of the City hereby endorses continued existence of the Parks and Recreation Advisory Board ("the Board"). Upon the effective date of this Ordinance No. 9510, the Board shall be composed of nine (9) members. The Mayor, with approval from the Governing Body, will appoint individual members of the Board.~~

~~(B) In accordance with Resolution No. 7224, members of the Board shall serve three-year terms, except when appointed to fill out an unexpired term. Members may serve for two consecutive, three-year terms. If originally appointed to an unexpired term, the Board member may complete that term plus two consecutive three-year terms.~~

~~(C) The Board shall adopt rules and by-laws in accordance with Resolution No. 7224.~~

~~(D) The Board shall comply with the requirements of the Kansas Open Meetings Act.~~

~~(E) The Board shall prepare and approve minutes of its meetings and forward the same to the City Commission.~~

~~15-203 PROPERTY TRANSFERRED.~~

~~All property of the Lawrence Commission shall be transferred and delivered to the City on the 31st day of December, 1965, and the City will budget for the next fiscal year for all recreational activities.~~

~~15-20144 POWERS AND DUTIES.~~

~~Such Board shall make recommendations to the Governing Body of the City on all matters referred to it concerning recreational facilities and program including all major proposals for construction, reconstruction, acquisition and improvement to public parks. The Board shall make such further recommendations as deemed advisable.~~

The Parks and Recreation Department as established is responsible for the maintenance of all park facilities and development of new park areas, the care of all trees on public right-of-way including planting, trimming and treating of diseased trees and the organization and direction of a program of acceptable recreational and leisure time activities for all citizens.

~~15-205 BOARD MEETING.~~

~~The members shall meet at least once a month at a time and place as they may designate. One of their members shall be selected as Chairperson. A record shall be kept of the proceedings.~~

~~15-206-15-202 PERSONNEL.~~

The Parks and Recreation Department shall consist of the following employees:

(A) Director of Parks and Recreation.

(B) Such other employees that may be required by ordinance or may be deemed necessary by the City Manager to effectively carry out the work of that Department.

~~15-207-15-203 PROHIBITED ACTS.~~

The promotion of events designed for profit or to attract the public is prohibited in parks unless a permit is granted by the Parks and Recreation Department

~~15-208 15-204 PUBLIC PARKS; HOURS OF OPERATION.~~

With the exception of Burcham Park, all public parks within the City limits shall be open daily to the public from 6:00 a.m. to 11:30 p.m. Burcham Park shall be open daily to the public from 5:00 a.m. to 10:30 p.m. It shall be unlawful for any person, or persons (other than city personnel conducting city business therein), to occupy or be present in any park during the hours of 11:30 p.m. to 6:00 a.m.; 10:30 p.m. to 5:00 a.m. for Burcham Park. Written requests for variances from these closing hours may be granted through a permit issued by the Director of Parks and Recreation, City of Lawrence.

~~15-209 15-205 HUNTING AND TRAPPING ANIMALS WITHIN PARKS PROHIBITED.~~

(A) No person shall maintain or engage any trap designed for the purpose of capturing any animal within any park, recreation or open space area owned by the City of Lawrence.

(B) No person shall hunt any animal within any park, recreation or open space area owned by the City of Lawrence. "Hunt" means take, in any manner, any animal. "Take" means shoot, wound, kill or capture.

- (C) Nothing herein shall prevent any authorized health official from carrying out duties imposed by law in relation to the control of diseased animals or disease carriers.
- (D) Any person violating this provision of this Chapter shall upon conviction thereof, be punished by a fine of not less than \$25.00.

SECTION 2. Existing Chapter XV, Article 2 of the Code of the City of Lawrence, Kansas, 2018 Edition and amendments thereto is hereby repealed in its entirety, it being the intent of the Governing Body that this ordinance supersede them.

SECTION 3. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 4. After passage and publication as provided by law, this ordinance shall be in full force and effect commencing September 1, 2024.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III, Mayor

ATTEST:

Sherri Riedemann, City Clerk

APPROVED AS TO FORM:

Toni R. Wheeler, City Attorney

ORDINANCE NO. 10060

AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, REPEALING CHAPTER 2, ARTICLE 2 OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2018 EDITION AND AMENDMENTS THERETO, PERTAINING TO THE AVIATION ADVISORY BOARD.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City’s advisory boards and commissions in order to better align the City’s advisory boards and commissions with the Lawrence Strategic Plan; and,

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Aviation Advisory Board should be aligned to the City of Lawrence Strategic Plan.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. Existing Chapter 2, Article 2 of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby repealed in its entirety.

SECTION 2. Existing Chapter XV, Article 2 of the Code of the City of Lawrence, Kansas, 2018 Edition and amendments thereto is hereby repealed in its entirety, it being the intent of the Governing Body that this ordinance supersede them.

SECTION 3. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 4. After passage and publication as provided by law, this ordinance shall be in full force and effect commencing September 1, 2024.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III, Mayor

ATTEST:

Sherri Riedemann, City Clerk

APPROVED AS TO FORM:

Toni R. Wheeler, City Attorney

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RESOLUTION NO. 7538

A RESOLUTION OF THE CITY OF LAWRENCE, KANSAS, DISSOLVING THE TRANSIENT GUEST TAX (TGT) GRANT PROGRAM ADVISORY BOARD FOR THE CITY OF LAWRENCE, KANSAS, AND REPEALING RESOLUTION NO. 7244.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City’s advisory boards and commissions in order to better align the City’s advisory boards and commissions with the Lawrence Strategic Plan;

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Transient Guest Tax (TGT) Grant Program Advisory Board should be dissolved.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. The Governing Body hereby dissolves the Transient Guest Tax (TGT) Grant Program Advisory Board.

SECTION 2. The Governing Body hereby repeals Resolution No. 7244 in its entirety.

SECTION 3. If any section, clause, sentence, or phrase of this Resolution is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this Resolution.

SECTION 4. This resolution shall become effective upon its adoption by the Governing Body.

ADOPTED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III
Mayor

ATTEST:

Sherri Riedemann
City Clerk

APPROVED AS TO FORM:

Toni R. Wheeler
City Attorney

ORDINANCE NO. 10047

AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, REPEALING CHAPTER 6, ARTICLE 20, SECTION 6-2014, OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2018 EDITION AND AMENDMENTS THERETO, PERTAINING TO THE BODYWORK ADVISORY BOARD.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City’s advisory boards and commissions in order to better align the City’s advisory boards and commissions with the Lawrence Strategic Plan; and,

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Bodywork Advisory Board should be dissolved.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. Existing Chapter 6, Article 20, Section 6-2014 of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby repealed in its entirety, it being the intent of the Governing Body that the Bodywork Advisory Board should be dissolved.

SECTION 2. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 3. This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III, Mayor

ATTEST:

Sherri Riedemann, City Clerk

APPROVED AS TO FORM:

ORDINANCE NO. 10048

AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, REPEALING CHAPTER 1, ARTICLE 21 OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2018 EDITION AND AMENDMENTS THERETO, PERTAINING TO THE PUBLIC INCENTIVES REVIEW COMMITTEE.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City’s advisory boards and commissions in order to better align the City’s advisory boards and commissions with the Lawrence Strategic Plan; and,

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Public Incentives Review Committee should be dissolved.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. Existing Chapter 1, Article 21, of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby repealed in its entirety, it being the intent of the Governing Body that the Public Incentives Review Committee be dissolved.

SECTION 2. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 3. After passage and publication as provided by law, this ordinance shall be in full force and effect commencing September 1, 2024.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III, Mayor

ATTEST:

Sherri Riedemann, City Clerk

APPROVED AS TO FORM:

ORDINANCE NO. 10049

AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, REPEALING CHAPTER 1, ARTICLE 19 OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2018 EDITION AND AMENDMENTS THERETO, PERTAINING TO THE SUSTAINABILITY ADVISORY BOARD.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City’s advisory boards and commissions in order to better align the City’s advisory boards and commissions with the Lawrence Strategic Plan; and,

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Sustainability Advisory Board should be dissolved.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. Existing Chapter 1, Article 19 of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby repealed in its entirety, it being the intent of the Governing Body that the Sustainability Advisory Board be dissolved.

SECTION 2. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 3. After passage and publication as provided by law, this ordinance shall be in full force and effect commencing September 1, 2024.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III
Mayor

ATTEST:

Sherri Riedemann
City Clerk

APPROVED AS TO FORM:

Toni R. Wheeler
City Attorney

ORDINANCE NO. 10050

AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, REPEALING CHAPTER 1, ARTICLE 14, OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2018 EDITION AND AMENDMENTS THERETO, PERTAINING TO THE SPECIAL ALCOHOL FUNDING ADVISORY BOARD.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City’s advisory boards and commissions in order to better align the City’s advisory boards and commissions with the Lawrence Strategic Plan; and,

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Special Alcohol Funding Advisory Board should be dissolved.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. Existing Chapter 1, Article 14, of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby repealed in its entirety, it being the intent of the Governing Body that the Special Alcohol Funding Advisory Board be dissolved.

SECTION 2. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 3. After passage and publication as provided by law, this ordinance shall be in full force and effect commencing September 1, 2024.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III, Mayor

ATTEST:

Sherri Riedemann, City Clerk

APPROVED AS TO FORM:

ORDINANCE NO. 10051

AN ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, REPEALING CHAPTER 1, ARTICLE 12, OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2018 EDITION AND AMENDMENTS THERETO, PERTAINING TO THE SALES TAX AUDIT COMMITTEE.

WHEREAS, on November 8, 2022, the Governing Body adopted Resolution No. 7456 establishing a Committee to study and to make recommendations regarding the City’s advisory boards and commissions in order to better align the City’s advisory boards and commissions with the Lawrence Strategic Plan;

WHEREAS, on November 21, 2023, the Committee presented to the Governing Body its final report and recommendation; and

WHEREAS, on November 21, 2023, the Governing Body received from the Committee its final report and recommendation and, in accordance therewith, determined that the Sales Tax Audit Committee should be dissolved.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. Existing Chapter 1, Article 12, of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, is hereby repealed in its entirety, it being the intent of the Governing Body that the Sales Tax Audit Committee be dissolved.

SECTION 2. If any section, sentence, clause, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 3. After passage and publication as provided by law, this ordinance shall be in full force and effect commencing September 1, 2024.

PASSED by the Governing Body of the City of Lawrence, Kansas, this ____ day of May 2024.

APPROVED:

Nathan Littlejohn III, Mayor

ATTEST:

Sherri Riedemann, City Clerk

APPROVED AS TO FORM:

