

Education

New York University School of Law, New York, New York

J.D., May 2008

Activities: Senior Editor, *Journal of Legislation and Public Policy*
NYU Government Civil Litigation Clinic - United States Attorney's Office, S.D.N.Y

Carleton College, Northfield, Minnesota.

B.A. in Political Science, magna cum laude, May 2002

Honors: *Warren L. Beson Award Winner (academic-athlete excellence)*
Verizon West District All-Academic Soccer Team

Employment Experience

City of Baldwin City, Baldwin City, Kansas

City Attorney, January 2022 – present

- Handles prosecution of all municipal misdemeanors occurring within the boundaries of Baldwin City with the exception of domestic violence-related misdemeanors.
- Advises the City Council, Mayor, and City Staff regarding ordinance creation, ordinance enforcement, code enforcement, and personnel matters.
- Reviews and approves contracts, agreements, and memorandums of understanding between the City of Baldwin City and all outside third party vendors or partners.
- Supervises retained outside counsel for any pending litigation or special projects.
- Worked through backlog of cases on warrant status from 2016 forward. With the approval of the Court worked to recall all unserved pending warrants and dismiss cases that could no longer be prosecuted.

City of Quenemo, Quenemo, Kansas

City Attorney, January 2023 – present

- Handles prosecution of all municipal misdemeanors occurring within the boundaries of Quenemo with the exception of domestic violence-related misdemeanors.
- Advises the City Council, Mayor, and City Staff regarding ordinance creation, ordinance enforcement, code enforcement, and personnel matters.
- Reviews and approves contracts, agreements, and memorandums of understanding between the City of Quenemo and all outside third party vendors or partners.

City of Baldwin City, Baldwin City, Kansas

Municipal Court Judge, January 2019 – January 2022

- Presided over all Baldwin City Municipal Court hearings including bench trials, evidentiary hearings, change of plea hearings, and sentencings.
- Issued orders regarding evidentiary hearings, journal entries, sentencings, house arrest orders, probation violations, and diversion revocations.
- Worked with city staff to update warrant procedures and modify warrant protocols including ending the practice of cash bonds.

Law Office of Dakota Loomis, LLC, Lawrence, Kansas

Principal, January 2015 – present

- Solo practitioner who specializes in criminal defense and administrative law including non-profit formation and governance.
- Has prosecuted or defended dozens of high-level person and nonperson felonies including off-grid felonies such as first-degree murder, Jessica's Law sexual assault cases, and all levels of drug offenses.
- Serves as the Douglas County Drug Court defense attorney, representing all participants in the Douglas County Drug Court program both in and out of court.
- Works primarily in Northeast Kansas.
- Licensed in Kansas since 2009.

Shawnee County District Attorney's Office, Topeka, Kansas

Deputy Chief of Staff, January 2009 – December 2011

- Primarily responsible for reviewing all law enforcement reports involving domestic relationships to determine whether reports warranted the filing of criminal complaints.
- Conducted follow-up investigations with victims, witnesses, and law enforcement agencies before the filing of criminal charges and oversaw the investigation of filed cases by domestic violence prosecuting interns.
- Trained law enforcement officers on how to conduct domestic violence investigations and collect evidence.
- Increased domestic violence criminal complaint filings over 60%, conviction rates increased over 15%, and resolved a backlog of over 800 domestic violence cases.
- Domestic violence case filing times were reduced during my tenure from 33 days to 6 days on average.
- Prosecuted misdemeanor matters and second chaired felony matters including homicides.
- Successfully completed four separate grant proposals, all resulting in the continuation of federal and state funding for domestic violence prosecution and victim services.
- Created and oversaw the office's expungement of criminal records policy, reviewing all expungement petitions, filing answers and appearing in court to oppose petitioner's request for expungement. Program averaged over 150 filed expungements and 100 successful expungements per year.
- Created CLE, training, and educational presentations for state and national organizations relating to ethical and administrative matters.

Attorney General Paul Morrison, Office of the Kansas Attorney General, Topeka, Kansas

Chief Civil Clerk, January 2007-August 2007

- Oversaw all bankruptcy litigation proceedings involving the Kansas Attorney General's office, including Ch. VII, Ch. XI. and Ch. XII proceedings across multiple states. Created a management system that shortened response times, eliminating the practice of automatic requests for extension.
- Researched, drafted, and edited court motions and briefs over multiple practice areas such as constitutional law, federal civil rights, administrative law, contract law, and labor law.
 - Compiled and formatted issue-specific legal research documents for the Legal Opinion and Government Council Division, Civil Division, and Administrative Division attorneys and administrative staff.