

Memorandum

City of Lawrence

Finance Department

TO: City Commission

CC: Craig Owens, City Manager
Casey Toomay, Assistant City Manager
Rachelle Mathews, Finance Director

FROM: Alley Porter, Budget & Strategic Initiatives Manager

DATE: August 8, 2024

RE: 2024 Budget Update

As previously shared, current forecasts for 2024 anticipate the City will not meet original revenue projections resulting in a budget deficit of approximately \$6 million in the General Fund. In our commitment to Sound Fiscal Stewardship, staff have proactively taken steps to lessen the looming deficit by making reductions in the current fiscal year as well as utilizing fund balances of other funds for one-time relief of the General Fund.

The plan below totals \$3.97 million. Additionally, the City expects to utilize approximately \$2 million in the General Fund’s fund balance to sustain operations in 2024.

Departmental Budget Reductions

Department	Description	Amount
Parks & Recreation	Eliminate part of planned 2024 parking lot and sidewalk repair project	
	Reduce funding for irrigation at Golf Course and other parks	
	Salary savings from 3 vacant full-time positions that are eliminated in the proposed budget	
	Total	
Planning & Development Services	Eliminate funding for new neighborhood association funding program	
	Elimination of professional services for neighborhood program development, affordable housing tax incentive analysis, and housing trust fund application review	
	Reduction in other commodities	
	Total	



Lawrence-Douglas County Fire Medical	Reduce staff vehicle	
	Reduction in education/training/tuition/ travel/credentialing	
	Reduce technology, fitness equipment, mattress replacements, uniforms, and equipment & tools	
	Reduce repairs & maintenance on equipment	
	Reduction in other commodities	
	Total	\$500,108 (city)/\$752,062 total
Municipal Services & Operations	Salary savings from vacant and held positions in Streets and CMED	
	Reductions in materials and software	
	Reduce vehicle maintenance	
	Reduce alley rehab and sidewalk improvement program project dollars	
	Total	\$1,088,000
Police	Reduce overtime in Investigations	
	Reduction in education/training/travel	
	Salary savings from 2 military deployments	
	Reduction in other commodities	
	Total	\$410,000
TOTAL 2024 REDUCTIONS IN GENERAL FUND		\$2,700,108

Budget Transfers

Fund	Description	Amount
Special Recreation (224)	Lyon's Park Shelter replacement	
	Portion of 2024 parking lot and sidewalk repair	
	Total	
Vehicles & Equipment Replacement (401)	Police car outfitting costs	
	Costs for several vehicles in MSO	
	Total	
Special Alcohol (222)	Portion of LCS contract	
	Total	
Housing Trust (204)	Remove General Fund transfer	
	Total	
TOTAL 2024 BUDGET TRANSFERS TO RELIEVE GENERAL FUND		\$1,265,000

