



Book	Policy Manual
Section	J - Students
Title	Cell Phones and Electronic Devices [2d Read Tracked Changes]
Code	JCAA
Status	2nd Reading

### **JCAA - Cell Phones and Electronic Devices**

#### Purpose

~~The purpose of this policy is to~~ establish standards for protecting student learning and prioritizing instructional time. During instructional time, cell phone and personal electronic device use is prohibited in classrooms ~~will be cell phone free during the instructional day~~ to ensure a productive, respectful, and safe learning environment throughout the district.

This policy aims to balance the benefits of technology with the need for an effective and engaged learning environment. Adherence to these standards will help maintain a respectful and focused school community.

~~This policy applies to students on school premises during school hours and during school-related activities.~~

#### Definitions

Cell Phone: A mobile device used for voice communication, texting, internet browsing, and other applications.

Electronic Device: Any device capable of processing, storing, or transmitting information, including but not limited to iPads or other tablets, laptops, smartwatches, and e-readers.

Instructional Time: The time a student spends receiving instruction in a school setting.

#### Application

This policy applies to students on school premises and during school-related activities.

#### General Guidelines

Respect and Responsibility: Students must use cell phones and electronic devices responsibly and respectfully, ensuring they do not disrupt the learning environment.

Compliance: All students ~~users~~ must comply with this policy and with the district's acceptable use policy and codes of conduct.

#### Use of Cell Phones and Electronic Devices During School Hours

- All Students PK-12: All students will use district-provided electronic devices for academic activities as directed by district faculty and staff.
- Elementary Students, PK-5th Grades: Student use of cell phones and personal electronic devices at the elementary level is prohibited during school hours. Cell phones and all personal electronic devices must be turned off and stored out of sight at all times during school hours.
- Middle School Students, Grades 6-8: Student use of cell phones and personal electronic devices at the middle school level is prohibited during school hours. Cell phones and all personal electronic devices must be turned off and stored out of sight at all times during school hours.

Middle school building administration may use discretion to restrict or permit cell phone use during non-instructional lunch, in accordance with administrative guidance under this policy.

- High School Students, Grades 9-12: Student use of cell phones and personal electronic devices at the high school level is prohibited during instructional time. Cell phones and all personal electronic devices must be turned off and stored out of sight during instructional time.

High school building administration may use discretion to restrict or permit cell phone use during passing periods and non-instructional lunch, in accordance with administrative guidance under this policy.

#### Classrooms and Common Areas (Hallways, Cafeteria, Etc.):

- ~~Cell phones and all personal electronic devices must be turned off and stored out of sight at all times during school hours.~~
- ~~District provided electronic devices shall be used for academic activities as directed by district faculty and staff.~~
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#### Restrooms and Locker Rooms:

- Cell phone and electronic device use is strictly prohibited in these spaces to ensure privacy and safety.
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#### Usage During Field Trips, Extracurricular Activities, and School-Related Events

The supervising staff member will provide specific guidelines regarding the use of cell phones and electronic devices during field trips, extracurricular activities, and other school-related events. Cell phones and electronic devices shall not be used in a manner that disrupts the activity or distracts from the purpose of the event.

#### Emergencies

~~In the event of an emergency, students are encouraged to follow instructions from school staff. Cell phones may be used to communicate with emergency services or family members as directed.~~

#### Exceptions

Documented Medical Needs, IEPs, and 504 Plans: Students with documented medical needs may use cell phones or other electronic devices as required by their health plan.-

Students with individualized education plans (IEPs) or 504 plans may use cell phones or other electronic devices as specified in their accommodations.

Emergencies: In the event of an emergency, students are encouraged to follow instructions from school staff. Cell phones may be used to communicate with emergency services or family members as directed.

#### Expectations

~~The district-wide expectation consistent across all classrooms is that through a process of education, modeling, intervention and close support, students will experience a cell-phone free and focused learning environment.~~

~~Recognizing that implementation is an adaptive process, the LPS team will use a balanced and progressive model of response and redirection to achieve the desired student behavior.~~

#### Policy Implementation and Review

Administrative Guidance: The superintendent shall create administrative guidance to assist in implementing this policy. Such guidance may specify additional exceptions to this policy for instructional purposes only.

Communication: This policy will be communicated to students, staff, and parents/guardians at the beginning of each school year and will be available on the district website. This policy will be included in student handbooks.

Updates: This policy and administrative guidance will be reviewed and updated as necessary to reflect changes in technology and educational practices.

~~This policy will be communicated to students, staff, and parents/guardians at the beginning of each school year and will be available on the district website. This policy may be included in student handbooks.~~

Adopted: