

Guidance Policy JCDC

JCDC PK12 Student Personal Electronic Communication Devices

Steps to ensure compliance with JCDC and HB 2299

Note: Guidance and student code of conduct language is in process and will continue to be refined, working with principals and school teams.

Devices shall be inaccessible during the school day; inaccessible means stored in a secured location, specifically devices are not out, visible, or audible in the school environment.

Responsibility:

- It is the responsibility of the **student** to make the cell phone inaccessible during the school day.
- It is the responsibility of the **teacher, coach, or staff member** in charge to create the conditions to ensure compliance, and to achieve a personal electronic communication device free classroom environment.
- It is the responsibility of the **school administrator** to ensure classrooms and the school environment are compliant with HB2299.
- It is the responsibility of the **Board of Education** to maintain district policy in compliance with state statute.
- It is the responsibility of the **Superintendent and administrative team** to ensure that day-to-day operation of district schools are in compliance with Board policy and state statute.

School Day: Is the time from the start of school until dismissal at the end of the day including, but not limited to, the time in any classroom, structured or unstructured learning setting, recess, lunch or passing period. School day does not include travel to or from learning experiences occurring off school premises, including postsecondary coursework, career and technical education, work-based learning, or other approved alternative educational opportunities.

Usage During Field Trips, Extracurricular Activities, and School-Related Events: The supervising staff member will provide specific guidelines regarding the use of cell phones and electronic devices during field trips, extracurricular activities, and other school-related events. Cell phones and electronic devices shall not be used in a manner that disrupts the activity or distracts from the purpose of the event.

Enforcement Violations of this policy shall be addressed in a progressive model of discipline, in accordance with the district's student code of conduct and applicable administrative procedures.

Disciplinary responses will address both the disruption to the classroom environment as well as the failure to comply with statute HB 2299, and include parent notification, and appropriate progressive consequences in response to an administrative referral, including:

- loss of school privileges;
- loss of the privilege to carry a cell phone while at school, and
- other appropriate disciplinary actions consistent with a progressive discipline model, district policy, and state statute.

DRAFT

Book: Policy Manual

Section J: - Students

Title: PK12 Student Personal Electronic Communication Devices

Code: JCDC

Status: Active

Adopted: August 10, 2026

JCDC PK12 Student Personal Electronic Communication Devices

Purpose

This policy, for all PK12 students, prioritizes the critical mission of teaching, learning and student achievement, and the assurance of a respectful, safe, and active learning environment in Lawrence Public Schools.

In compliance with KS HB 2299, use of personal electronic communication devices is prohibited during the school day for all students.

As appropriate for engagement and safety, procedures and guidelines to limit use of personal electronic communication devices by students may also be implemented during school sponsored events and activities.

KS HB 2299 Definition

Personal Electronic Communication Device: Any wireless electronic communication device that provides voice, text, or video communication between two or more parties, including but not limited to cellular phones, tablets, computers, smartwatches, wireless headphones or earbuds, text messaging devices, or personal digital assistants, and that is not owned or issued by the school district.

General Guidelines

Responsibility for Compliance:

It is a collective responsibility in Lawrence Public Schools to prioritize school time for instruction, the critical mission of teaching and learning, to support students in their social emotional well-being and safety, and to comply with state law HB 2299.

Specifically:

- It is the responsibility of the **student** to maintain personal electronic communication devices in an inaccessible location during the school day. Devices must be turned off and securely stored.

- It is the responsibility of the **teacher, coach, or staff member** in charge to set the expectation, and create conditions to support compliance in achieving a personal electronic communication device-free learning environment.
- It is the responsibility of the **school administrator** to support students and staff to ensure that classrooms/school maintains compliance with the HB2299.

Compliance: Use of Electronic Communication Devices During the School Day:

All students PK-12 shall use district-issued devices for instructional purposes as directed by district staff.

Students who need to contact a parent, guardian, or person acting as a parent during the school day shall be supported in that process.

Restrooms and Locker Rooms: Use of personal electronic communication devices is prohibited in restrooms, locker rooms, changing areas, or other locations where privacy is reasonably expected.

Limited Exceptions: A student may be permitted to use a personal electronic communication device during the school day only when:

- The use is required for implementation of the student's Individualized Education Program (IEP) or Section 504 Plan; or
- The use has been approved by a licensed physician as medically necessary to support the student's health or well-being;

Emergency: In an emergency, students shall follow the direction of school personnel. Communication with emergency responders or family members shall occur as directed by school staff.

Enforcement

Violations of this policy shall be addressed in accordance with the district's student code of conduct and applicable administrative procedures. Disciplinary responses may include parent notification, administrative referral, or other appropriate disciplinary action consistent with district policy.

Policy Implementation and Review

Administrative Guidance: The superintendent shall develop guidance and administrative procedures necessary to implement this policy consistently across all district schools.